

Draft  
SADDLE CREEK COMMUNITY SERVICES DISTRICT  
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

June 21, 2011

**CALL TO ORDER**

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday June 21, 2011. President Robinson called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

**ROLL CALL:** Roll call indicated the following directors were present:

President:	Charles Robinson
Vice President:	Steve Marsden
Secretary:	Darlene DeBaldo
Director	Bob Kenyon
Director	Sue Russ

**Staff:** The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Acting Site Manager:	Ralph McGeorge
Clerk/Treasurer:	Phyllis Richards

<b>Public:</b>	Castle & Cooke	Dave Haley
	Resident	Beth Portfolio
	Resident	Kent Lazarus

**APPROVAL OF MINUTES:**

M/ by Director Russ and S/ by Director Kenyon to approve the minutes of the May 17, 2011. M/ passed unanimously.

**CHANGES TO THE ORDER OF AGENDA:**

None suggested.

**PUBLIC COMMENT:**

President Robinson announced that Mr. Kent Lazarus will be taking Director Kenyon's place on the Board when the CSD election results are certified by the Calaveras County Elections Office..

Mr. Dave Haley presented the Board with a copy of the new Calaveras County Profile publication which was produced by the Calaveras County Economic Development Company

Ms. Beth Portfolio asked questions/commented on the following issues:

1. In the May 2011 Minutes Mr. Dave Haley (Castle & Cooke) commented on the State of California's issue with regards to reclaimed irrigation water that is currently being used on the Golf Course and Wet Lands. Mr. Portfolio wanted to know what has been determined; will we continue to use the reclaimed water? President Robinson advised that re-claimed water will no longer be used to fill the ponds.
2. Ms. Portfolio believes that there are two (2) fire hazards, lots #372 and #373 which need to be weed wacked. The entrances to these homes are on Leaf Crest Court. President Robinson advised Ms. Portfolio that the CSD does not have authority over these properties but will refer the matter to Castle & Cooke.
3. Also on Oakwood Court there is a tree that has not been trimmed, and when you walk on the side walk you get hit in the head by the branches. She believes that it is lot #359. Maintenance Manager Hebard advised that the CSD will address this matter.
4. She expressed concerns with vandalism issues and asked about the security cameras that we currently have at the Gate House. How long we keep the tapes? Maintenance Manager Hebard advised that the tapes were maintained for 16-20 days with the old camera, which was just replaced last week with the new camera tapes will now be maintained 42 days.
5. She was curious about the two (2) vandalized trees on Oakwood Court that were reported about six (6) months ago. The tree's are on vacant lots President Robinson advised that this is not a CSD issue. The CSD does not own the trees and we do not replace them.
6. She has issues with the Wild Life Habitat on the east side of the Golf Course path at hole #14. There are no signs or markers to indicate that this is Wild Life Habitat. Her home for example has Wild Life Habitat and Golf Course property on her lot. There is nothing to prevent golfers from walking past the markers into the Wild Life Habitat on her property and picking up their balls. She was wondering if we can put up a barrier to indicate that golfers cannot enter these areas. Maintenance Manager Hebard advised that the only area that we can prevent people from going into is the Wild Life Wet Lands. Mr. Haley will request that the Starters and Marshalls advise the golfers that they are not allowed into the Wild Life Habitat.

7. Ms. Portfolios stated that from her rear window she can see cascading netting which was never removed. She would like it removed because it has been there for several years and it is really ugly. Maintenance Manager Hebard will review and address this matter.
8. Ms. Portfolio said that there is water bubbling up from under the ground on the left side of her house and wanted to know what was causing it. The matter will be reviewed by CSD staff.
9. Ms. Portfolio is hearing a high pitched irrigation noise outside her house. The matter will be reviewed by CSD staff.
10. Ms. Portfolio is upset about the cars that are parking on her street over night; also there is a basket ball hoop on the street. President Robinson advised her that this is not a CSD issue and she should contact M&C Management Company with her complaint.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Kenyon and S/ by Director Russ to move approval of expenditures incurred by the district during the month of May.  
M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

#### OLD BUSINESS

None

#### NEW BUSINESS

- a. ACTION ITEM/RESOLUTION: Three (3) candidates will be elected to the Special District Risk Management Authority for the period of January 1, 2012-December 31, 2015. Seven (7) candidates are running for these vacancies. Saddle Creek CSD and other member district are asked to cast their vote for the three candidates of their choice. Board participation in these election process and selection of candidates must be made by

Resolution. A copy of the Election Ballot Instructions, Draft Resolution and Election Ballot (which includes names and agencies of candidates) is included with the Agenda packet. The Board cast their vote for Emery Ross, Edmund K. Sprague and Ed Gray. M/ by Director Kenyon and S/ by Director DeBaldo to move approval of the (3) candidates voted by the Board of Directors. M/ passed unanimously.

## STAFF REPORTS

Site Manager:

Maintenance Manager Hebard advised that the front gate is currently being repaired.

Maintenance Supervisor McGeorge advised that the weed abatement is moving along well. They are currently going back and tidying up the areas.

With regards to the the recent fire on hole #8. Upon seeing smoke CSD staff preceded t the scene and extinguished the fire prior to the Fire Departments arrival. Maintenance Manager Hebard will be contacting Golf Course manager Higgins in effort to coordinate fire prevention and response activities between the CSD and Golf Operations.

General Manager: None

## DIRECTORS REPORTS:

President Robinson – Advised that there is a new part time Fire Captain in Copperopolis. He was one (1) of five (5) that were interviewed.

He would like Greg to talk to Mr. Higgins (Castle & Cooke-Golf Course Superintendent) to set up an appointment for the new Maintenance Supervisor to give the Board an update on the ponds at the July or August meeting.

He sent the Boards best to Mr. Robert Richards who is recovering from surgery.

V/President Marsden – None

Secretary DeBaldo – None

Director Kenyon – None

Director Russ – She wanted to know how much money has been received from the Weed Abatement invoicing. Greg advised that he will have a report for the Board at the next months meeting.

ADJOURNMENT – Having no further business, President Robinson adjourned the meeting at 2:37 PM. CSD's next board meeting date is July 19, 2011.

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Phyllis Richards, CSD Clerk/Treasurer

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Charles Martin, General Manager

APPROVED BY:

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Charlie Robinson, Board President

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Darlene DeBaldo, Board Secretary

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