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SADDLE CREEK COMMUNITY SERVICES DISTRICT (SCCSD)

Policy On

REQUESTS FOR HABITAT ABANDONMENT

Established: \_\_\_\_\_

Overview

SCCSD is the sole authority for oversight and control of all designated Wild Life Habitat Areas located within District boundaries. While it is the expressed intent of SCCSD to insure the preservation of habitat area, it is recognized that some adjustment may be appropriate from time to time in order to correct irregular boundaries and/or provide for better maintenance or fire control measures.

Process

When a private party (the Applicant) is requesting SCCSD abandon existing Wild Life Habitat the following is required:

- 1) The Applicant must make a written request to SCCSD setting forth the specific reason(s) the abandonment is being requested.
- 2) The Applicant must submit a written plan of abandonment, prepared by a licensed engineer.
- 3) The applicant must provide letters of support/concurrence from other property owners (including Castle & Cooke) who may be affected (diminishment of view corridors, etc) by the requested abandonment.
- 4) The Applicant must pay a non-refundable fee of \$250.00 to SCCSD to compensate for the staff time required for review and process of this request. In recognition of the significant financial support currently provided to SCCSD by Castle & Cooke, no application fee is required when they are requesting abandonment.

Upon receipt of the required documentation and application fee, staff will review the proposal and prepare recommendations for the SCCSD Board of Directors. The matter will be scheduled for hearing before the SCCSD Board at their first regular meeting following completion of staff review. Applicants and interested parties are encouraged to be present when the matter is heard.

Applicants are advised of the following, a) SCCSD is the sole authority over this matter and as such the Board can act to approve, disapprove, or modify any abandonment request and 2) all costs required for processing and filing of approved habitat abandonment's are the responsibility of the applicant.

Board of Directors  
Saddle Creek Community Services District