

Draft
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

January 17, 2012

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday January 17, 2012. President Marsden called the meeting to order at 2:04 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Steve Marsden
Vice President:	Darlene DeBaldo
Director	Kent Lazarus

Staff:	The following staff members were present:	
	General Manager:	Charles Martin
	Site Manager:	Greg Hebard
	Clerk/Treasurer:	Phyllis Richards

Public:	Castle & Cooke	Dave Haley
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APPROVAL OF MINUTES:

M/ by Director DeBaldo and S/ by Director Robinson to approve the minutes of the December 20, 2011. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

None.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these

items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director DeBaldo and S/ by Director Lazarus to move approval of expenditures incurred by the district during the month of December.
M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

OLD BUSINESS

None

NEW BUSINESS

- a. INFORMATION/DISCUSSION: Director DeBaldo has requested that the Board discuss the issue of on-site burning.

President Marsden stated that a resident did some on-site burning on his lot at the end of December, which is not under the jurisdiction of CSD, however it was in violation of two governing bodies. It was done on a non-burn day, and it is against Saddle Creek CC&R's. Mr. Haley confirmed that the CC&R's prohibit any open burning by a resident inside Saddle Creek except for a BBQ. The Fire Dept. was called to put the fire out. President Marsden suggested that Mr. Haley remind residents that this is not acceptable in the next HOA newsletter.

Greg reminded the Board that CSD has a permit and burns vegetation at various times during the year. Prior to these burns the Air Quality Control Board is contacted to make sure it is a burn day and the Fire Department is notified that the CSD will be burning.

V/President DeBaldo said that a resident had some concerns about Emergency Vehicles getting through our gates because they are so narrow. Evidently the trucks have to slow to go through the gates, and sometimes they hit the mirrors, and residents are worry that they might hit larger pieces of equipment that might be needed. She has a few questions for Dave Haley with regards to the entrance gates.

1. When the new gate is built, will it be built keeping emergency vehicles in mind so that we have clearance?

Mr. Haley said yes, when this gate was built the Fire Dept. brought their trucks up and measured and both the Fire Dept. and Public Works Dept. approved the size of this gate. The Fire Dept. has to slow down to activate the gates and also to navigate the trucks. The new gates will be quite a bit larger than the current gate.

GM Martin advised that we also have a 2nd gate (construction gate) that the Fire Dept. can get through. Even if the gates are locked they can get through.

2. Does the Fire Dept. have a code to get through the gate?

Greg Hebard advised that they do have a code to get through the gate, which never changes. They also have a key access which is on the call box, plus if they correctly mike the key on the radio it will open the gate. All of these options require them to slow down or stop, but they can always get in the gates.

The Gate Staff has been instructed to open the gates if any emergency vehicles approach. If there is an emergency and Greg is aware of it, he will open the 2nd gate automatically. He has been assured by the Fire Dept. that no gate will stop their truck, they will simply run through it or run it over. There will be no delay with the truck getting through our gates.

Dave said that if there was any problem with the Emergency Vehicles getting through the gates they would correct it immediately.

V/President DeBaldo said she went to the Fire Dept. and they said that they can get through the gates, but it would help if the ivy growing down over the fence could be trimmed. Greg said that they do periodically cut the ivy because it hampers with the closing of the gate.

STAFF REPORTS

Site Manager:

1. Greg has CSDA Booklets for the Board Members if they would like to look through them.

2. The California Mosquito and Vector Control Board are pressuring Greg to attend The American Mosquito Control Conference in Texas, because he has been sitting on their board for a few years now. The cost for the room and airfare will be approximately \$1,200-\$1,300. GM Martin feels that the mosquito operation is very important to CSD and recommend that the Board approve this trip. The Board had no objections and Greg was advised to attend the meeting.
3. Mr. Dave Bosley in the Knolls is in the process of installing a drain on his property and Greg wanted the Board to be aware just in case they are asked about it by any of the residents. It has been approved by CSD staff.

V/President DeBaldo has heard many comments about the pruning that is being done in the new area. It look vary nice, and they want to know if there is any reason that we are doing this much pruning this year. Greg advised that the pruning in Phase VI is for fire abatement. Lots of the trees touch the ground, and if the trees catch on fire it could jump to the homes in the area. They have also done some pruning outside the property lines to protect the homes near Little John. As time allows they will do more areas. They are also removing trees by the ponds so that mosquitoes do not breed in them.

General Manager: Just reminder forms 700 are due back to the county by April. Director Lazarus was advised to complete another form, even though he completed one when he ran for office.

DIRECTORS REPORTS:

President Marsden – It has come to his attention that we will not have a quorum for our regular scheduled meeting of February 21st. At least 3 board members will be out of the area, and for the next two Tuesday after that. Therefore, he would like to call a Special Meeting on February 14th to sign the bills and claims. None of the Board Members that were at this meeting objected to the Special Meeting, therefore it will be held on February 14th in the Members Lounge. The originally schedule meeting of February 21st will be cancelled. We will post a notice and have CSD employees at the meeting location on February 21st to advise any people that show up to attend the meeting. The next regular meeting will be on March 20th.

V/President DeBaldo – None

Secretary Russ – Absent

Director Lazarus – None

Director Robinson – Absent

ADJOURNMENT – Having no further business, President Marsden adjourned the meeting at 2:28 PM. CSD’s next board meeting date is February 14, 2012.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Steve Marsden, Board President

Darlene DeBaldo, Board V/President

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