

SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

January 11, 2006

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Sunday, January 8, 2006. President Merrill called the meeting to order at 8:34 AM in the Saddle Creek Members' Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL:

Roll call indicated the following directors were present:

President:	Dennis Merrill
Vice-President:	Charles Robinson
Secretary:	Bob Kenyon
Director:	Sue Russ
Director:	Steve Marsden

Staff:

The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public:

Castle & Cooke Resident	Dave Haley Bob Richards
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APPROVAL OF MINUTES:

M/ by Director Merrill and S/ by Director Kenyon to approve the minutes of the December 9, 2005, meeting as submitted. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Merrill and S/ by Director Kenyon to move approval of expenditures incurred by the district during the month of January. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None this month.

OLD BUSINESS

a. ACTION ITEM/SIMPLE MOTION: Health Care for Families of Employees: Staff has been informed that beginning July 1, 2006, SDRMA will be offering an Employee Health Care Benefits Program. Details of the program are expected to be forthcoming in late January or early February 2006. Staff recommends that no changes be undertaken with the current Health Insurance Program until the SDRMA proposal can be evaluated. No Family Health Care Benefits are currently being paid by the District, as health care beyond the employee is very expensive.

b. INFORMATION ITEM/NO ACTION REQUIRED: Mandatory Sexual Harassment & Ethics Training: The Board was reminded that CSD Attorney Robert Lanzone is tentatively scheduled to provide Sexual Harassment Training to Board Members and Management/Supervisory Staff on March 12, 2006. The training session will begin after adjournment of the board meeting and is expected to be approximately two hours in duration. GM Martin will obtain scheduling dates for Ethics Training, which will be held off-site through the California Special District's Association.

NEW BUSINESS

a. INFORMATION ITEM/DISCUSSION: Director Marsden is concerned that with the recent rains, soil from eight un-landscaped homes located on Rock Ridge Lane is eroding onto District sidewalks, gutters and drain system. GM Martin advised that Saddle Creek CSD does not enforce the CC&R's, our only control has to do with easements. It was suggested the Dave Haley has more interaction with Homeowners Assoc. and might better handle the situation.

Mr. Haley stated that according to the CC&R's property owners have 6 months to landscape. There is only 1 person that is currently over that time limit. He indicated that there has been 1 other complaint. They will send a letter to the resident and if no response, they will take a more aggressive stand and have their attorney file action.

b. INFORMATION ITEM/DISCUSSION: Introduction of FY 2006 Draft Budget: Staff introduced FY 2006 Draft Budget (which did not include any FY 2006 Wage increases) to Board Members and the Public. The GM answered questions regarding the Draft Operational & Capitol Outlay Budget and there was general discussion by Board Members.

c. PUBLIC HEARING ON FY 2006 DRAFT BUDGET: M/ by Director Robinson and S/ by Director Kenyon to open the Public Hearing on the Draft 2006 Operations and Capitol Outlay Budget. M/ passed unanimously. No Public Comment was received and the Public Hearing was closed.

d. CLOSED SESSION/LABOR NEGOTIATIONS: As permitted by Government Code Section 54957 the Board adjourned to Closed Session to discuss Labor Negotiations for the following

Unrepresented Employee Classifications with the Districts designated Labor Negotiator;

- 1) Maintenance Manager, CSD Clerk/Treasurer, Landscape Maintenance I & Landscape Maintenance II with the Designated Labor Negotiator: General Manager.
- 2) General Manager- Designated Labor Negotiator: CSD Board President

e. PUBLIC MEETING RE-CONVENED: Upon completion of Closed Session Labor Negotiations

review, the Public Meeting was re-convened by the Board President. M/ by Director Robinson and S/by Director Kenyon to approve the following wage and benefits increases to the below named unrepresented employee classifications. M/ passed unanimously.

General Manager - \$50,000 (annually-no health care benefits)

Maintenance Manager:

\$65,000 annually plus \$2,500 annual IRA (Retirement) Contribution & Employee Health Care Benefits

Landscape Maintenance I

\$1.00 per hour increase for all steps & Employee Health Care Benefits

Landscape Maintenance II

\$1.00 per hour increase for all steps & Employee Health Care Benefits

f. INFORMATION ITEM/DISCUSSION: Introduction of FY 2006 Proposed Budget: The Board

President introduced the Proposed FY 2006 District Budget, which included the proposed wage/benefit increases.

g. PUBLIC HEARING ON FY 2006 PROPOSED BUDGET: The Board President opened a Public Hearing on the Proposed FY 2006 Budget (which included the proposed wage/benefit increases). No public comment was received. M/ by Director Kenyon and S/ by Director Robinson to close the public hearing on the District Budget. M/ passed unanimously

h. ACTION ITEM/RESOLUTION: M/ by Director Kenyon and S/ by Director Robinson to adopt the FY 2006 SCCSD Budget (Operational Expenses, Capitol Outlay & Wages and Benefits) District Budget. M/ passed unanimously.

GENERAL MANAGER:

GM Martin indicated that we should have the audit completed for next months meeting. The GM believes that the Independent Auditor who prepares the report should be the person who presents it to the Board and those efforts would be undertaken to have this occur in future years. The GM advised that as contractual arrangements had already been made this may not be possible for the 2005 audit.

SITE MANAGER:

Greg advised that he will be attending a conference in Reno put on by the MVCAC (Mosquito Vector Control Agency California). Ross and John will be attending the conference with Greg. Also advised that there are currently no chickens here at Saddle Creek as of December 05, however, we will get new chickens this year.

DIRECTORS REPORTS:

Director Marsden – None

Director Russ – Passed out Key Ethics Law Principles to Board Members.

Director Kenyon – None

Director Robinson – Wanted to know about zoning changes in Saddle Creek. He was advised that we are currently zoned Residential, and that there will be no change from inception to build out of Saddle Creek.

President Merrill – Wanted to know when the driving range would be open. Mr. Haley advised that it will be closed from February to June for renovation.

ADJOURNMENT – Having no further business, President Merrill adjourned the meeting at 10:15 AM. CSD's next board meeting date is February 12, 2006.

Phyllis Richards, CSD Clerk

Charles Martin, General Manager

APPROVED BY:

Dennis Merrill, Board President

Robert Kenyon, Board Secretary

SEAL