

Draft
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

January 18, 2011

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday January 18, 2011. President Robinson called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Charles Robinson
Secretary:	Darlene DeBaldo
Director	Bob Kenyon
Director	Sue Russ

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public:	Castle & Cooke	Dave Haley
	Umpqua Bank	Iris Larson

APPROVAL OF MINUTES:

M/ by Director Kenyon and S/ by Director Russ to approve the minutes of the December 21, 2010. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

Mr. Dave Haley stated that he had two (2) issues to discuss with the Board.

1. From a Golf Management point of view, he has received more complaints about the ponds. He spoke with Mr. Higgins (Golf Course GM) with respects to the new Golf Course Superintendent. Mr. Higgins is to make sure that they know that they are responsible for water clarity and the maintenance of the ponds. Mr. Higgins did respond to the complaints.

2. From an HOA point of view, they have received some comments about not being allowed to park on the streets or in their driveways within Saddle Creek. This is not correct, there are no such rules at this time.

President Robinson advised Mr. Haley that after the new Golf Course Superintendant starts, they would like him to attend the meeting so that he can meet the Board Members.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Kenyon and S/ by Director DeBaldo to move approval of expenditures incurred by the district during the month of December. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

OLD BUSINESS

- a. **INFORMATION ITEM/DISCUSSION:** GM Martin advised that during the regular meeting of December 21, 2010 Board Members selected the following Directors to serve as officers for FY 2011: Board President- Charles Robinson, V/President- Steve Marsden and Secretary- Darlene DeBaldo.

NEW BUSINESS

- a. **ACTION/SIMPLE MOTION:** In order to insure we remain below the FDIC limits staff recommends Board approve transfer of some District funds (currently invested as CD's in Mother Lode Bank) to Umpqua Bank. Iris Larson, Copperopolis Store Manager- Umpqua Bank, was present at the meeting to answer questions the Board had regarding Umpqua Bank operations. GM Martin will discuss with Karen (CSD accountant) and they will probably do a couple of CD's at different

times. Ms. Larson advised that they have an 18 month CD for \$25,000-\$100,000 at a 1.10% yield. They also have a 24 month CD for \$25,000-\$100,000 at a 1.30% yield and a 1.25 interest rate. M/ by Director Kenyon and S/ by Director Russ to agree to invest in CD's at Umpqua Bank. M/ passed unanimously.

Ms. Larson will have to gather all the information from the Board to build our portfolio. At that time, she can either come back to the Board to obtain their signatures, or they can come to the bank. She left information with the Board for their review. GM Martin stated that at this time the Board will probably go down to the bank to sign the forms.

STAFF REPORTS

Site Manager: Greg advised that his staff is currently busy doing maintenance work and spraying the weeds in the streets.

He advised the Board that he will be attending a meeting in Southern CA at the end of this month or early February. Ralph will be in charge while Greg is gone.

General Manager:

GM Martin advised the Board that the Economic Interest forms will be coming out soon. Remember that these forms need to be completed and filed with the county.

Annually we fill out a correspondence list for SDRMA and the Special District Association. He wanted the Board to know that they list the Board Members address as Saddle Creek CSD. This way they do not receive all of the mail from these entities, however, if they would like us to use their actual street address we will do so. Anything of significant will be brought to the Boards attention. None of the Board Members chose to have the mail sent directly to their homes.

DIRECTORS REPORTS:

President Robinson – Wanted to let the Board know that Mr. Dennis Merrill read Mr. Paul Steins book and it was very good. Phyllis Richards advised that her husband, Bob Richards has also read the book and it was excellent.

V/President Marsden – Absent

Secretary DeBaldo – None

Director Kenyon – None

Director Russ - None

ADJOURNMENT – Having no further business, President Robinson adjourned the meeting at -2:17PM. CSD's next board meeting date is February 15, 2011.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Charlie Robinson, Board President

Darlene DeBaldo, Board Secretary

SEAL