

SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

January 19, 2010

CALL TO ORDER:

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday January 19, 2010. President Robinson called the meeting to order at 2:00 PM in the /Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Charles Robinson
Vice-President:	Steve Marsden
Secretary:	Darlene DeBaldo
Director	Bob Kenyon
Director	Sue Russ

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public: Castle & Cooke Paul Stein

APPROVAL OF MINUTES:

M/ by Director Marsden and S/ by Director Russ to approve the minutes of the December 15, 2009. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

None

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items

unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Russ and S/ by Director Marsden to move approval of expenditures incurred by the district during the month of December. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

OLD BUSINESS

- a. INFORMATION ITEM/DISCUSSION: Second Review of FY 2010 Draft Budget: Staff reviewed the FY 2010 Draft Budget. GM Martin indicated that copies were in the Directors packets, that there were minor changes from the one they looked at last month, which resulted in a larger ending balance than they anticipated.

Director DeBaldo wanted to know if we would be receiving grants from the Federal Government for Mosquito Abatement. GM Martin indicated that there are none that we know of, and one of the advantages from having Greg on the Mosquito Abatement Board is that he will have access to anything that we know of.

- b. HEARING ON FY 2010 PROPOSED BUDGET: President Robinson opened the Public Hearing on the Proposed FY 2010 Budget at 2:05PM. As there were no questions or comments from the public, President Robinson closed the Public Hearing at 2:06.

- c. INFORMATION ITEM/DISCUSSION: Introduction of FY 2010 Draft Budget: General Manager and the Board President will discuss/add/delete items to the Draft FY 2010 District Budget.

Director Russ wanted to confirm that 3 employees will get step increases, and 2 employee's salaries are frozen. Greg indicated that this is correct. Director Russ suggested that the Board add another step to increase the salaries of Maintenance Supervisor and to Landscaper XX by \$1.00. GM Martin suggested that the Board add \$1.00 to each of the steps in those categories, which would result in an increase of roughly \$2,500.

Director Marsden wanted to know how many cases of delinquent taxes due we have. GM Martin indicated that we don't have them, the county does. He said that based on the way that the checks are coming in our revenue is not being impacted.

Director Russ wanted to know how many lots were mowed for which we did not receive payment. Greg indicated that the majority of lot owners didn't pay, except Castle and Cooke, which paid for all of their lots. A discussion followed and it was determined that the letter will be updated this year based on the Boards input. Also it was suggested that a second letter be sent out after the mowing has been completed.

Director Russ also wanted to discuss adding hours to the gate. She ran the numbers, and she can't see taking money out of the budget to add hours to the gate. Based on the economy, the Board doesn't feel that we should take on any additional expenditure other than absolutely essential at this time.

Paul Stein mentioned that the new GM of the resort Mr. Higgins is currently working on a proposal for the Board to keep the gate open during business hours. GM Martin indicated that this would have to be placed on the Agenda for discuss. His personal opinion is that most residents would not like it; however it is the Boards decision.

- d. ACTION ITEM/RESOLUTION: Board acted to Approve FY 2010 Saddle Creek Community Services District Budget (Operational Expenses, Capitol Outlay Expenditures and Employee Wages & Benefits) with the salary changes as discussed. M/ by Director Marsden and S/ by Director Russ to move approval of FY 2010 Saddle Creek Community Services District Budget. M/ passed unanimously.

NEW BUSINESS

- a. ACTION ITEM/RESOLUTION: Board approval of Resolution of Appreciation to former Director Dennis Merrill for his years of dedicated service to Saddle Creek CSD. M/ by Director Kenyon and S/ by Director Marsden to move approval of Resolution of Appreciation to former Director Dennis Merrill. M/ passed unanimously.

STAFF REPORTS

Site Manager: Nothing

General Manager: Nothing

DIRECTORS REPORTS:

President Robinson – None

V/President Marsden – He had a couple of questions for Mr. Stein with regards to the 2009 CSD Subsidy report that they received from Castle and Cooke.

1. It listed an anticipated \$30,000 rate increase under CCWD Irrigation Water for the coming year, is this correct? Mr. Stein indicated that we had 3 years of subsidy free water, which was based on a settlement, which has expired.
2. Under Truck, \$75.00 an hour charge, is that just for the rental, or is a driver included? Mr. Stein indicated that if CSD rented the equipment, this would be the approximate hourly rate, although we are not charged for this.

Secretary DeBaldo – None

Director Kenyon – None

Director Russ - None

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at -2:36PM. CSD's next board meeting date is February 16, 2010.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Charlie Robinson, Board President

Darlene DeBaldo, Board Secretary

SEAL