

Draft
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

February 15, 2011

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday February 15, 2011. President Robinson called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Charles Robinson
Secretary:	Darlene DeBaldo
Director:	Bob Kenyon
Director:	Sue Russ
Director:	Steve Marsden

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public: None

APPROVAL OF MINUTES:

M/ by Director Kenyon and S/ by Director DeBaldo to approve the minutes of the January 18, 2010 meeting. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

None.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Kenyon and S/ by Director Russ to move approval of expenditures incurred by the district during the month of January.

M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

Received literature from SDRMA recruiting for Board of Directors position. GM Martin wanted to know if any of the directors would be interested in becoming a candidate. None where interested.

OLD BUSINESS

- a. INFORMATION ITEM/DISCUSSION: During the regular meeting of January 18, 2011 the Board authorized staff to use some District funds to purchase CD's from Umpqua Bank. This process requires signature cards from all Board Members. Staff requested an update on this matter to determine if all Directors have signed their signature cards. Director DeBaldo indicated that she will be taking her form back to the bank this week.

NEW BUSINESS

- a. ACTION/SIMPLE MOTION: Staff requests Board approval for submission of FY 2011 Final Budget (revised to reflect actual 2010 expenditures) to Calaveras County Auditor/Controller as required by SB135. GM Martin advised the Board that this doesn't change what they originally approved. M/ by Director Kenyon and S/ by Director Marsden to move for approval to submit the FY 2011 Final Budget to Calaveras County Auditor/Controller. M/ passed unanimously.

STAFF REPORTS

Site Manager: Greg advised that he had attended mosquito abatement conference in Indian Wells.

General Manager: GM Martin reminded the Board that they need to go to Calaveras County Recorders online website to down load Form 700. This form needs to be completed and returned to the County Clerks office prior to April 1, 2011 by all directors and the GM. If they give their forms to Phyllis Richards she will make a copy for the files and bring them to the County Clerks office.

DIRECTORS REPORTS:

President Robinson – President Robinson advised that on January 27, 2011 he and Greg attended a “get together” for the new Superintendents of Saddle Creek Golf Resort. They understand the issues with the ponds, and are

willing to come and meet with the Board. He also spoke with Mr. Dave Haley (Castle & Cooke) about setting up a long term program for the ponds so that they do not have to operate on an emergency as needed bases. Greg advised that they are going to be working on something so that they will have a proactive, not reactive approach to the ponds. Greg also advised that there will be a future meeting with CSD, Bob Higgins, Mr. Dave Haley, Jeff the new superintendent and the Operation Manager of the new company. Castle and Cooke have requested that the new company gets a budget for the care and maintenance of the ponds.

V/President Marsden – None

Secretary DeBaldo – None

Director Kenyon – None

Director Russ – Wanted to know if we had decided on an amount to put in the new CD's. GM Martin indicated that when he reviews this information with Karen, CSD bookkeeper, they make a determination of the amount and timing of CD's, which is usually \$50,000.00.

ADJOURNMENT – Having no further business, President Robinson adjourned the meeting at 2:18 PM. CSD's next board meeting date is March 15, 2011.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Charlie Robinson, Board President

Darlene DeBaldo, Board Secretary

SEAL