

REGULAR MEETING AGENDA
SADDLE CREEK COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
March 12, 2006

(OPEN TO THE PUBLIC)

Location: Saddle Creek Lodge, Member's Lounge, Copperopolis, CA

Starting Time: 8:30 AM

Agenda Materials: May be viewed at Saddle Creek Pro Shop, on the Sports Club Bulletin Boards and on the CSD Website on the Thursday proceeding each meeting date. Materials will also be available at the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CSD Clerk at (209) 785-0100. Advance notification will enable the District to make reasonable arrangements to insure accessibility.

Board Members: President Dennis Merrill, V/President Charlie Robinson, Director/Secretary Robert Kenyon, Director Sue Russ, Director Steve Marsden.

MEETING AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES
5. CHANGES TO ORDER OF AGENDA

6. PUBLIC COMMENT (Each speaker is limited to two (2) minutes)

Members of the public are invited to address the Board on agenda or non-agenda items they deem of importance to the District. While Board Members/Staff may answer questions or briefly comment on non-agenda items, the general policy is to refer such matters for Staff review or place them on a future agenda in order to allow for more comprehensive response or action.

7. CONSENT CALENDAR

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- a. Approval of Bills and Claims

8. CORRESPONDENCE (Board will briefly address/respond/refer)

- a. None

9. OLD BUSINESS

- a. INFORMATION ITEM/NO ACTION REQUIRED: Mandatory Sexual Harassment & Ethics Training: CSD Attorney Robert Lanzone is scheduled to provide Sexual Harassment Training to Board Members and Management/Supervisory Staff on March 12, 2005. The training session will begin after adjournment of the board meeting and is expected to be approximately two hours in duration.
- b. Action/Public Comment on Proposed FY 2006 Budget Amendment: Public may comment on Staff's recommendation for Board to amend FY 2006 Operational Expense and Capitol Outlay Budget Categories.
- c. Action/Resolution: Staff recommends Board approval of amendment to FY 2006 Operational Expenses and Capitol Outlay Budget Categories as follows:
 - a) Operational Expenses/Audit Expense: Category to be increased from \$4,000 to \$6,500. This increase reflects the newly projected cost for the FY 2005 District Audit.
 - b) Capitol Outlay/Purchase of a Radar Trailer: Category to be funded for \$6,500. This funding allows for purchase of a Radar Trailer which is expected to improve traffic safety within the District by alerting motorist who are driving at excessive speeds. Castle & Cooke has agreed to gift the District ½ the cost for purchase of the Radar Trailer.

(Available for Specified Budget Categories to be funded by transfer of funds from Reserves Unanticipated Expenditures) Category. FY 2006 Budget to be amended accordingly.

- d. Action/Simple Motion: Staff Recommends Board approval of Larry Bain, CPA's Letter of Engagement for preparation of the Districts FY 2005 Independent Audit. The proposed cost of the udit is \$6,000 plus \$500 for Auditors presentation at Board Meeting, total cost \$6,500. Board approval authorizes General Manager to sign engagement letter.
- e. Action/Resolution: Staff recommends Board approval of Resolution Amending "Finance Review and Accounting Practices and Procedures Resolution" adopted January 8, 2006. The proposed Amended Resolution changes Section 4. (which specifies that a Dishonesty Bond must be secured for the General Manager, CSD Treasurer and Bookkeeper) to read that " a Dishonesty Bond or Dishonesty Insurance" shall be secured for the General Manager, CSD Treasurer and Bookkeeper. This change was prompted by the fact that current SDRMA Insurance Coverage provides Dishonesty coverage for the General Manager and CSD Treasurer and after consultation with the CSD Attorney and SDRMA staff has concluded that this coverage meets the intent of Government Code Section No. 61050f. Staff is in process of securing a Dishonesty Bond for the Bookkeeper, who is not covered under SDRMA.

9. NEW BUSINESS

None

11. STAFF REPORTS

Site Manager:

General Manager:

12. DIRECTORS REPORTS:

Director Marsden:

Director Russ:

Director Kenyon:

V/President Robinson:

President Merrill:

13. ADJOURNMENT

Prepared by: _____
Phyllis Richards, CSD Clerk/Treasurer

Reviewed By: _____
Charles Martin, General Manager