

SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

April 9, 2006

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Sunday, **April 9, 2006**. President Merrill called the meeting to order at 8:30 AM in the Saddle Creek Members' Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL:

Roll call indicated the following directors were present:

President:	Dennis Merrill
Vice-President:	Charles Robinson
Secretary:	Bob Kenyon
Director	Sue Russ
Director	Steve Marsden

Staff:

The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk:	Phyllis Richards

Public:

Castle & Cooke	Dave Haley
----------------	------------

APPROVAL OF MINUTES:

M/ by Director Kenyon and S/ by Director Robinson to approve the minutes of the **March 12, 2006**, meeting as submitted. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Russ and S/ by Director Robinson to move approval of expenditures incurred by the district during the month of **March**. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None this month.

OLD BUSINESS

- a. Information Item/No Action Required: Ethics training class has been scheduled for April 26, 2006 between 10AM-12PM at Sonora Opera Hall for GM Martin, President Merrill, VP Robinson, Director Marsden, and Secretary Kenyon.
- b. Action/Simple Motion: During the March 12 Meeting, the Board expressed a desire to change the regular monthly meeting date from the second Sunday at 8:30 AM to 2:00 PM on Tuesday, effective with the July 2006 Meeting. Staff recommended that the new regular meeting date be set as the third Tuesday of each month (rather than the second Tuesday) at 2:00 PM. This proposed meeting schedule would greatly enhance staffs ability to prepare timely monthly financial reports and pay bills. The new schedule and a Resolution Amending the District's Official Meeting to the third Tuesday of each month will be presented at the May 2006 Meeting. M/ by Director Kenyon and S/ by Director Merrill to move approval of the new schedule for meetings. M/ passed unanimously
- c. Action/Simple Motion: During the March 12 Meeting, the Board approved purchase of a Radar Trailer for the amount of \$6,500, ½ of this cost to be reimbursed by Castle & Cooke. Mobile Traffic Zone, Inc. has offered sale of a more compact unit for the total price of \$4,826.25. Staff has reviewed this unit and determined that it is more suitable for our operation than standard trailer type. Staff recommends the unit be purchased. M/ by Director Russ and S/ by Director Marsden to move approval of the purchase of this unit. M/ passed unanimously
- d. Information Item/No Action Required: As required by District Policy, a \$100,000 Dishonesty Bond (No. 7006825, Effective 3/17/2006 through 3/17/2007) has been secured from Western Surety Company for the Districts Bookkeeper.

NEW BUSINESS

- a. Action/Simple Motion: GM Martin, Karen Roberts (accountant), and Treasurer Phyllis Richards met with Charles Milazzo, Senior VP of Mother Lode Bank to discuss placing extra money in CD accounts to secure higher interest rates. As a result of the meeting, Staff recommends District open two (2) ninety (90) day Certificate of Deposit Accounts, each in the amount of \$25,000. Accounts would be renewed/increased dependant upon cash flow. Board Members are required to sign Bank Signature cards to finalize this recommended action. M/ by Director Kenyon and S/ by Director Marsden to approve the opening of two (2) ninety (90) day Certificate of Deposit Accounts. M/ passed unanimously.

GENERAL MANAGER: Advised that 2005 Audit will be completed soon. Auditor suggested 2 Board

Members to sign the invoices for approval of payment. Discussion followed. At this time it is felt that this extra step for approval of invoices is not needed.

SITE MANAGER: Our responsibility for Mosquito Abatement is only within our district, however if we cooperate outside the district; it helps with Blanket Grant money which benefits areas outside of our district. Greg will be providing educational materials and flyers for the City of Copperopolis. There will be no spraying outside of the gates.

DIRECTORS REPORTS:

Director Marsden – Mentioned that Advisory Community to Saddle Creek discussed “No Smoking on the Golf Course” issue, but no action was taken.

Director Russ – None

Director Kenyon – None

Director Robinson – None

President Merrill – None

ADJOURNMENT – Having no further business, President Merrill adjourned the meeting at 8:55 AM. CSD’s next board meeting date is **May 7, 2006**.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Dennis Merrill, Board President

Robert Kenyon, Board Secretary

SEAL