

DRAFT  
SADDLE CREEK COMMUNITY SERVICES DISTRICT  
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

May 17, 2011

**CALL TO ORDER**

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday May 17, 2011. President Robinson called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

**ROLL CALL:** Roll call indicated the following directors were present:

President:	Charles Robinson
Vice President:	Steve Marsden
Secretary:	Darlene DeBaldo
Director	Bob Kenyon
Director	Sue Russ

**Staff:** The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Asst Site Manager:	Ralph McGeorge
Clerk/Treasurer:	Phyllis Richards

**Public:** Castle & Cooke Dave Haley

**APPROVAL OF MINUTES:**

M/ by Director Kenyon and S/ by Director DeBaldo to approve the minutes of the April 19, 2011 with the change as mentioned. M/ passed unanimously.

**CHANGES TO THE ORDER OF AGENDA:**

None suggested.

**PUBLIC COMMENT:**

Mr. Dave Haley again explained the State of California's issue with regards to reclaimed irrigation water currently being used on the golf course and the wet lands.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Kenyon and S/ by Director Russ to move approval of expenditures incurred by the district during the month of April. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

#### OLD BUSINESS

- a. INFORMATION/DISCUSSION: At the April 19, 2011 Meeting the Board approved a Resolution authorizing the Calaveras County Elections Office to handle the District's 2011 Election process. Two Director positions (currently held by Director Robinson and Director Kenyon) are up for Election August 30, 2011. Voting will be by all mail ballot. All persons registered to vote within the boundaries of Saddle Creek Community Services District are eligible to run for these positions. Persons who are interested should contact the Calaveras County Elections Office to obtain filling papers. The filling period is May 9-June 3, 2011 (will be extended 5 days if incumbents fail to file for re-election). Director Kenyon indicated that he will not be running for re-election.
- b. ACTION/SIMPLE MOTION: At the regular meeting of January 18, 2011 the Board authorized opening an account with Umpqua Bank for purchase of CD's. Umpqua Bank officials request that the District designate the authorized signors for this account. In keeping with current Board policy staff recommends that the designated signers be Directors Charles Robinson, Steve Marsden, Darlene DeBaldo, Robert Kenyon and Sue Russ during the time these individuals are serving as duly elected officials of the Saddle Creek Community Services District Board. M/ by Director Marsden and S/ by Director Russ to move approval of the current Directors as signors on the account. M/ passed unanimously.

#### NEW BUSINESS

- a. ACTION/SIMPLE MOTION: At the April 19, 2011 meeting the Board approved a temporary stipend of \$100 per pay period (\$200 per month) for Maintenance Supervisor Ralph McGeorge until Maintenance Manager Hebard returns to full duty. This stipend was to be retroactive from the date Maintenance Manager Hebard was off work, which was March 16, 2011 but the date of April 16, 2011 was listed in the April 19 Agenda Item. Staff request that the Board correct this oversight by approving the stipend authorization to the date of March 16, 2011. M/ by Director Kenyon and S/ by Director Marsden to move approval of the correction of the stipend date of March 16, 2011. M/ passed unanimously.
  
- b. ACTION/SIMPLE MOTION: As authorized by SCCSD Resolution No. 00-04 the Board of Directors must set the 2011-2012 Lot Assessment Fee for collection by the Calaveras County Auditor/Controller. Staff recommends a 1.64% increase (\$15.54) from the current \$947.44 to \$962.98. The number of accessible lots will remain at 560. M/ by Director Kenyon and S/ by Director DeBaldo to move approval of 2011-2012 Lot Assessment Fee to \$962.98. M/ passed unanimously.

## STAFF REPORTS

Site Manager: Site Manager Hebard thanked the Board for their patience during his recovery time. He also thank Ralph McGeorge for doing an excellent job.

Acting Site Manager McGeorge stated that the weed abatement is moving along very well. All of the walking trails will be graded and mowed by the end of the week.

Director Russ wanted Ralph to reiterate his discuss in last months meeting with regards to the Adultside Permits. We will file again in September or October.

Director Kenyon wanted to know if Ralph had received any feed back from the residence with regards to the Mosquito spraying. Ralph indicated that some people state that they have not seen him go buy on Thursday evenings. Because of the high winds they are also concerned about how effective the spraying will be. We do have enough products for this seasons spraying.

General Manager:

None

**DIRECTORS REPORTS:**

President Robinson – Because of budget issues, Copperopolis is getting a new part time Fire Chief. The full time Fire Chief stepped down and is now a Captain.

V/President Marsden – None

Secretary DeBaldo – Stated that she has heard a lot of comments on the mowing. Ralph started mowing a few weeks earlier than we ever have. He started mowing all of the dry area's first.

Director Kenyon – None

Director Russ - None

**ADJOURNMENT** – Having no further business, President Robinson adjourned the meeting at 2:25 PM. CSD's next board meeting date is June 21, 2011.

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Phyllis Richards, CSD Clerk/Treasurer

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Charles Martin, General Manager

**APPROVED BY:**

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Charlie Robinson, Board President

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Darlene DeBaldo, Board Secretary

**SEAL**