

SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

June 11, 2006

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Sunday, June 11, 2006. President Merrill called the meeting to order at 8:34 AM in the Saddle Creek Members' Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Dennis Merrill
Secretary:	Bob Kenyon
Director	Sue Russ

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk:	Phyllis Richards

Public:

APPROVAL OF MINUTES:

M/ by Director Kenyon and S/ by Director Russ to approve the minutes of the May 21, 2006, meeting as submitted. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Kenyon and S/ by Director Russ to move approval of expenditures incurred by the district during the month of May. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None this month.

OLD BUSINESS

- a. Information Item/No Action Required: Sexual Harassment Training is tentatively scheduled for July 18, 2006 immediately following the Board Meeting. This mandated

- two (2) hour training will be provided by CSD Attorney Bob Lanzone. After this training class we will be legal for 2 years.
- b. Information Item/No Action Required: Board Members are reminded that beginning on Tuesday, July 18, 2006 Board Meetings will be held on the Third Tuesday of each calendar month, beginning at 2:00 P.M. It is felt that this time change will result in large public attendance and more feed back, which will be good for CSD.

NEW BUSINESS

- a. Action/Resolution: The California Government Code mandates that Special District's adopt a policy setting forth guidelines for reimbursement/payment of business expenses for Directors. A "proposed" Directors Reimbursement Policy has been drafted and provided to Board Members for review. Staff Recommends the Board adopt, by Resolution, the "proposed" policy. M/ by Director Kenyon and S/ by Director Russ to move approval of "proposed" Directors Reimbursement Policy. M/ passed unanimously.

GENERAL MANAGER: GM Martin will request that the CSD Bookkeeper designate income received from the county, state or Castle & Cooke on the Monthly Budget Report. This approach should provide Board Members with a more complete picture of actual budget expenditures.

Health Insurance has increase 17% over last years. We had budgeted for and estimated 8% increase. SDRMA is now offering Health Insurance; however, they just started this program. We will compare our current program at renewal and see if they have a comparable program. Currently we do not offer insurance to spouse or domestic partners for our employees.

We will again be purchasing uniforms for our employees. Greg has requested that we purchase jackets this year.

SITE MANAGER: Greg advised that Amy will be going back to school and he will be looking into hiring a replacement for her.

The Radar Unit and Mosquito Abatement is going very well.

President Merrill wanted to know the status of giving out maps to people that enter the gate. Greg will check the status with Mr. Haley.

DIRECTORS REPORTS:

Director Marsden – Absent

Director Russ – None

Director Kenyon – Speeding up Oak Creek Dr., Greg will monitor this next week and take action. There also seems to be a problem with contractors coming onto the property before hours. The construction gate is being opened by resident/contractors and contractors are coming through the main gate which opens before the contractor gate. Greg is working with Mr. Haley to come up with a solution.

Director Robinson – Absent

President Merrill – Suggested that Greg and his employees have a quarterly “Employee’s Award” for recognition of there good work. i.e. Pizza, lunch, dinners.

He has witnessed golf carts being driven by under aged children on the streets. This is not allowed, it is against the law. GM Martin will draft a letter advising residence that minors a not allowed to be driving on CSD streets, that they must be licensed drivers.

ADJOURNMENT – Having no further business, President Merrill adjourned the meeting at 9:18 AM. CSD’s next board meeting date is July 18, 2006.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Dennis Merrill, Board President

Robert Kenyon, Board Secretary

SEAL