

SADDLE CREEK COMMUNITY SERVICES DISTRICT  
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

September 19, 2006

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday, September 19, 2006. President Merrill called the meeting to order at 2:02 PM in the Saddle Creek Gold Room and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Dennis Merrill
Secretary:	Bob Kenyon
Director	Sue Russ
Director	Steve Marsden

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk:	Phyllis Richards

Public:	Castle & Cooke	Dave Haley
	Resident	Francine Alford

APPROVAL OF MINUTES:

M/ by Director Kenyon and S/ by Director Marsden to approve the minutes of the August 15, 2006, meeting as submitted. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Russ and S/ by Director Kenyon to move approval of expenditures incurred by the district during the month of August. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None this month.

## OLD BUSINESS

- a. Information/Discussion: Calaveras County Sheriff Dept. believes that an existing Attorney General's opinion prohibits them from enforcing traffic within the District unless the CSD and the County enter into contract for this service. The sheriff's office has however, increased routine patrol of the District. As the increased patrol appears to have minimized traffic concerns at this time, a decision was made to re-visit this issue later if deemed necessary.

## NEW BUSINESS

- a. Information/Discussion: On August 23, 2006 staff learned that the hard drive on the gate computer was signaling a pending crash. Given the importance of this equipment (all resident information is stored on this unit and it controls gate opening/closing) GM Martin authorized purchase of new computer equipment (\$1,590 total cost) on August 24, 2006.
- b. Action/Simple Motion: Election for the CSDA Board of Directors (Region Three Seat A- Term ends 2009) is September 21, 2006. The candidates are, 1) Russ Belleci- Contra Costa Mosquito and Vector Control District, 2) Margaret Shirrel- Moss Landing Harbor District, 3) Kathryn Slater-Carter- Montara Water and Sanitary District and 4) Larry Wilson- Santa Clara Valley Water District. While all four candidates provided written material, Mr. Wilson was the only campaign who made telephone contact with our District. In view of this fact, staff recommends the Board authorize, by Simple Motion, President Merrill to cast Saddle Creek CSD's vote for Larry Wilson. M/ by Director Marsden and S/ by Director Kenyon to move approval of President Merrill to cast Saddle Creek. CSD's vote for Larry Wilson. M/ passed unanimously.
- c. Information/Discussion: At the request of V/P Charlie Robinson the FY 2006 Budget included funding for completion of Pavement Evaluation for District streets. The study was completed by Mr. Jon K. Lynch, PE. Mr. Lynch's report, dated August 9, 2006, is being provided to the Board, Castle & Cooke and the public for their review and comment. GM Martin indicated that overall he the pavements are in good shape at this time. Mr. Haley had several comments as follows:
  1. Mr. Lynch's report, under Background, paragraph 1 it states that the roadways are still under the responsibility of the master developer of the project. This is not correct, the roadways. The county is the CSD's agent for all roads, when we go in for design, permitting, inspections, and acceptance; all of those processes are done by the county. Therefore, CSD has assumed responsibility for all of these roads from the start.

2. Castle & Cooke is here to help to make sure that everyone is viable. The need to be a party to the budgeting process. They do not disagree with anything that has been done so far, however, they would like to have input. Castle & Cooke would like to obtain bids, possible next year for Saddle Creek Dr. and Oak Creek Dr. Discussion was tabled for a few months to allow Castle & Cooke to get back with us on a better time table and so they can price out the cost to get a Slurry Seal.
3. Mr. Haley will have Castle & Cooke's new accountant look over the report and make suggestions. Mr. Lynch was uncertain if he would be able to attend the Board Meeting but any questions concerning the report will be relayed to him by staff.

GM Martin indicated that the district cannot afford the suggested street repairs at this time and that as much of the damage was the result of construction traffic, Castle & Cooke may wish to pursue the matter at their expense. If the repair work is completed at the sole expense of Castle & Cooke, CSD Attorney Lanzone has ruled that the public works bidding process is not required, thus the cost would likely be much less then if undertaken by the CSD.

#### GENERAL MANAGER:

GM Martin advised the board that there was a problem with insurance for a new employee. The agent signed up the new employee's dependence's for coverage. We might end up paying one month premiums, probably around \$700. He is checking into the coverage that is offered through SDR Mae, he will begin to look at this at this time. He has also begun looking for another Government Auditor. We are not unhappy with our auditor, but we need to change every few months. He is still pursuing this, but they are hard to find.

#### SITE MANAGER:

Greg advised that we have received \$17,577 from the Department of Health Services. This will be spent on 100% mosquito product, which will be purchased this year. It cost \$1,500 every time they spray, so they only spray when the trap counts are high enough, or if they receive complaints. Complaints are considered very high, and they will spray, but only on Thursday nights. If someone has a problem around their home, they have a hand held unit and they will spray around the home.

#### DIRECTORS REPORTS:

Director Marsden – None

Director Russ – None

Director Kenyon – Announced that he plans on seeking another term as a Board Member next year.

Director Robinson – None

President Merrill – None

ADJOURNMENT – Having no further business, President Merrill adjourned the meeting at 2:40 PM. CSD's next board meeting date is October 17, 2006.

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Phyllis Richards, CSD Clerk/Treasurer

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Charles Martin, General Manager

APPROVED BY:

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Dennis Merrill, Board President

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Robert Kenyon, Board Secretary

SEAL