

Draft
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

December 21, 2010

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday December 21, 2010. President Robinson called the meeting to order at 2:00 PM in the Gold Room and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Charles Robinson
Vice-President:	Steve Marsden
Director	Bob Kenyon
Director	Sue Russ

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public:	Castle & Cooke	Dave Haley
	Guest	Charles Sturgeon
	Guest	Edward Sebren

APPROVAL OF MINUTES:

M/ by Director Kenyon and S/ by Director Marsden to approve the minutes of the November 15, 2010. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

None

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Russ and S/ by Director Kenyon to move approval of expenditures incurred by the district during the month of November. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

OLD BUSINESS

- a. INFORMATION ITEM/DISCUSSION: Second Review of FY 2011 Draft Budget: Staff reviewed the FY 2011 Draft Budget. GM Martin advised when approved by the Board it will come back in either January or February with the finalized spending amount for 2010. It will not change the spending amount that they are approving for 2011.
- b. HEARING ON FY 2011 PROPOSED BUDGET: The Board President opened a Public Hearing on the Proposed FY 2011 Budget. Members of the Public may ask questions or make comments on the Proposed Budget. President Robinson advised Mr. Haley that they did receive his letter and it was reviewed and discussed at last month meeting. Mr. Haley wanted to know if the Board had discussed dues adjustments. President Robinson advised him that there had been discussion regarding the possible impacts of Proposition 26 on our annual dues increase process and that we would be asking the CSD attorney to review and advise on the matter. Mr. Haley stated that he would also have Castle and Cooke's attorney review the issue.
- c. INFORMATION ITEM/DISCUSSION: Board discussed the Proposed Budget and any recommendations made by members of the public. Director Russ wanted to know if the cost for Health Insurance was correct. GM Martin advised that it was. As experienced by many other entities our insurance provider (SDRMA) has significantly increased premiums this year.
- d. ACTION ITEM/RESOLUTION: Board may act to Approve FY 2011 Saddle Creek Community Services District Budget (Operational Expenses, Capitol Outlay Expenditures, and Employee Wages & Benefits & General Fund Reserve Policy). M/ by Director Kenyon and

S/ by Director Marsden to move approval of the Proposed FY 2011 District Budget. M/ passed unanimously

NEW BUSINESS

- a. ACTION ITEM/SIMPLE MOTION: In accordance with current Board Policy, Directors may act to elect the following officers to serve for the period of January 1, 2011 through December 31, 2011:

1) Board President, 2) V/President and 3) Secretary.

After a brief discussion, it was agreed by the Board to keep the officers the same as the current year.

President – Charles Robinson, Vice President – Steve Marsden and Secretary – Darlene DeBaldo.

M/ by Director Marsden and S/by Director Kenyon to move approval of keeping the officers the same as this year. M/ passed unanimously

STAFF REPORTS

Site Manager: Greg currently sits on the Mosquito Vector Control Board of California and also sits on the Board of the Mosquito Research Foundation (MRS) which is a coalition of Mosquito Abatement Districts that will be coordinating the securing of Adultside and Larvaside MPD Permits for participating districts. He would like the Boards approval to send a letter to the MRS advising them that we will be participating in this program. The Board agreed to approval and directed Greg to send the letter of participation.

Director Marsden wanted to know if there were any flooding issues due to all of the rain that we have had. Greg advised that they had cleaned out all of the drains about a month ago, and he is not aware of any current problems.

General Manager: He advised that staff is aware of the recent changes to FICA withholdings and that adjustments would be made to the employee payroll process as soon as possible.

All Board members are now current with their mandated training.

He is looking into changing some of our CD's to a new bank, possibly Wells Fargo. The Board requested that he also look into putting a CD in Umpqua Bank. He will do so and get back with the Board.

DIRECTORS REPORTS:

President Robinson – Advised that Mr. Paul Stein was appointed to the Calaveras County of Government. Mr. Haley advised that he is hopefully going to be appointed to LAFCO next month. He has also retired from Castle and Cooke.

V/President Marsden – None

Secretary DeBaldo – Absent

Director Kenyon – He wanted to know if the Traffic Circle is still in the works. Mr. Haley advised that they are still working on it.

Director Russ - None

ADJOURNMENT – Having no further business, President Robinson adjourned the meeting at -2:22PM. CSD's next board meeting date is January 18, 2011.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Charlie Robinson, Board President

Darlene DeBaldo, Board Secretary

SEAL