



COUNTY CLERK - RECORDER

MADALINE KRSKA

CALAVERAS COUNTY GOVERNMENT CENTER  
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(209) 754-6375 Fax (209) 754-6733  
ELECTIONS DIVISION  
County Website: [www.co.calaveras.ca.us](http://www.co.calaveras.ca.us)  
Department Email: [elections@co.calaveras.ca.us](mailto:elections@co.calaveras.ca.us)

DATE: March 9, 2011  
TO: District Secretaries for:  
All Special Districts to be consolidated with the August 2011 Consolidated Districts Election  
RE: August 30, 2011 All-Mail Consolidated Districts Election

Enclosed please find the following with reference to the August 30, 2011 All-Mail Consolidated Districts Election:

1. Notice of General District Election
2. List of current office holders in districts whose positions will be open for this election (if there are discrepancies with the district's list please contact me)
3. Candidate filing period this year is from May 9<sup>th</sup> through June 3<sup>rd</sup> (will extend five days if incumbents fail to file for re-election)

Please forward the following documentation to the Elections Office prior to April 22, 2011. This administrative deadline has been established to ensure our office has ample time to perform all necessary functions for this election:

1. Completed Notice of General District Election – must contain the district's list of elective officers/positions to be filled for the upcoming election – be sure to complete the bottom four sections regarding whether the District or Elections Office will be responsible for publishing the Notice of Election (format requirement attached – proof of publication must be provided to Elections Office), whether or not the district will pay for printing candidate's statements in the Sample Ballot Booklet, whether or not there have been any boundary changes to your district, and if your district's Conflict of Interest Code requires candidates to file a Form 700 Statement of Economic Interest form.
2. Certified copy of the district's map showing current boundaries if changed:  
Elections Code §10522 requires that at least 125 days before the election a current map and boundary description be delivered to the Registrar of Voters and a resolution adopted by your Board requesting consolidation of the district's election.
3. A complete listing of current office holders in your district with term expiration dates and contact information including a main district contact and e-mail address if available.

If you have any questions, or need further assistance, please contact the Election Office at (209) 754-6375 or e-mail [bandahl@co.calaveras.ca.us](mailto:bandahl@co.calaveras.ca.us). Thank you in advance for your prompt attention to this directive.

Sincerely,

Rebecca Andahl  
Election Coordinator

Enclosure