

Draft
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

June 18, 2013

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday June 18, 2013. President DeBaldo called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Darlene DeBaldo
Vice President:	Sue Russ
Secretary:	Kent Lazarus
Director	Charles Robinson
Director	Scott Baker

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public: Castle & Cooke Dave Haley

APPROVAL OF MINUTES:

M/ by Director Baker and S/ by Director Russ to approve the minutes of the May 21, 2013. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

None

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these

items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Robinson and S/ by Director Baker to move approval of expenditures incurred by the district during the month of May. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

GM Martin indicated that we have received e-mails regarding the gate opening times. Usually the e-mails pertain to several items, most of which are not handled by the CSD. Greg responds to all e-mails and any contact by residents. If the questions are not within the CSD authority, Greg will direct them to the correct individual to handle the situation.

OLD BUSINESS

- a. INFORMATION/DISCUSSION: As requested by Director Baker Maintenance Manager Hebard provide an update on the CSD's highest work related areas.

Director Robinson wanted to know if CSD charges additional fees to residents for providing other services. GM Martin advised that we only charge for lot line adjustments or lot clean (weeding).

NEW BUSINESS

None

STAFF REPORTS

Site Manager:

Director Russ stated that Saddle Creek is beautiful, she thinks that Greg and his crews do a wonderful job. Director Robinson wanted to know the status of the street repairs.

Greg stated that Rock Ridge, the 2 cul-de-sacs, and the street by Bernie's house have been completed and that there are still areas that need to be completed.

Director Robinson also wanted to know if at some point we are going to be re-painting the center lines. Greg indicated that we do not have the funds to purchase the paint. Mr. Dave Haley graciously proposed that Castle and Cooke provide the funds for the paint. Greg will purchase the paint and will have the center lines painted.

Greg wanted the Board to know that we are doing work near the 13th tee. The drain in the area is not draining correctly and it is producing Mosquitos. When they are done they will push the soil back into the area and make it look natural again.

We are also having an issue with some odor from an organic material up in the Rock Ridge area. They have cleaned the street several times, including the man hole. The problem is further downstream. Sometime within the next few weeks they will start cleaning the wet lands, east of #18. We will start with our tractor, and then in a few weeks another tractor will come in and work the area CSD can't reach. Ralph will then clean out the drain pipe. Castle and Cooke are paying most of the expense for this to be done.

General Manager: There is a CSDA Workshop in Sacramento on June 20, 2013. This workshop covers Board Secretary/Clerk Foundations Training. GM Martin recommends that Clerk/Treasurer Phyllis Richards attend this class if possible. The Board approved for Phyllis to attend this type of training.

DIRECTORS REPORTS:

President DeBaldo - None

V/President Russ - None

Secretary Lazarus - None

Director Robinson - None

Director Baker - None

ADJOURNMENT – Having no further business, President DeBaldo adjourned the meeting at 2:17 PM. CSD’s next board meeting date is July 16, 2013.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Darlene DeBaldo, Board President

Kent Lazarus, Board Secretary

SEAL