

DRAFT
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

August 20, 2013

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday, August 20, 2013. Vice President Russ called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

Vice President:	Sue Russ
Secretary:	Kent Lazarus
Director	Charles Robinson

The following directors were absent:

President:	Darlene DeBaldo
Director	Scott Baker

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Acting Clerk/Treasurer:	Vicki Robinson

Public:	Castle & Cooke	Dave Haley
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APPROVAL OF MINUTES:

M/ by Director Robinson and S/ by Director Lazarus to approve the minutes of the July 17, 2013. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

Mr. Haley stated that he is attending the CCWD meeting today to continue work on a new NPES Plan. The new plan is due on September 1, 2013.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Robinson and S/ by Director Lazarus to move approval of expenditures incurred by the district during the month of July. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

OLD BUSINESS

None

NEW BUSINESS

- a. **ACTION/SIMPLE MOTION:** Staff recommends Board approval of the FY 2012 Independent Audit which was presented by CPA Larry Bain at the July 16, 2013 meeting. Audit document will be maintained at the CSD Maintenance Office and will be made available for public review upon request.

M/ by Director Lazarus and S/ by Director Robinson to move approval of a 2012 Independent Audit. M/ passed unanimously.

REPORTS

Site Manager: Greg advised the Board that he was continuing to work with Dave Haley on the timing of the work to address the drainage issue on hole 18.

Director Lazarus asked about the water seeping into the street in front of a house on Oak Creek Drive. Greg responded that this is has been a problem for years, that the issue does not involve leaking pipes, but rather the amount of water the new homeowner is using to water the lawn. Greg will speak to the homeowner regarding the problem and when the District schedules street repairs in the area, they will trench and lay additional gravel which should alleviate the problem.

General Manager: Advised that the bookkeeper is continuing to work with the auditor to address the minor GASB 34 issues.

DIRECTORS REPORTS:

V/President Russ – None

Secretary Lazarus – None

Director Robinson – None

Director Baker – None

ADJOURNMENT – Having no further business, Vice President Russ adjourned the meeting at 2:15PM. CSD's next board meeting date is September 17, 2013.

Vicki Robinson,
Acting CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Sue Russ, Board Vice President

Kent Lazarus, Board Secretary

SEAL