

DRAFT
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS
September 17, 2013

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday September 2013. President DeBaldo called the meeting to order at 2:00 PM in the Gold Room and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Darlene DeBaldo
Vice President:	Sue Russ
Director:	Scott Baker
Director:	Charlie Robinson
Director:	Kent Lazarus

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public: Castle & Cooke Dave Haley

APPROVAL OF MINUTES:

M/ by Director Lazarus and S/ by Director Robinson to approve the minutes of the August 20, 2013. Director Baker abstained from the vote as he did not attend last month's meeting. M/ passed.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

None

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Robinson and S/ by Director Baker to move approval of expenditures incurred by the district during the month of August
M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

GM Martin advised the Board that we received a letter from SDRMA formally acknowledging our efforts in loss prevention and workplace safety for the last year. Site Manager Hebard stated that we had not had a Workers Compensation claim in the last five previous years.

OLD BUSINESS:

None

NEW BUSINESS:

- a. ACTION/SIMPLE MOTION: In accordance with past practice staff recommends the following time schedule for the 2014 Budget Process:
 - 1) Regular Meeting of November 19, 2013– Draft Budget Presented.
 - 2) Regular Meeting of December 17, 2013– Board action on Budget.

Required Public Notices and Public Hearings will be included as a part of the Budget Process.

M/ by Director Baker and S/ by Director Robinson to move approval of the 2014 Budget Process time schedule as proposed by GM Martin. M/ passed unanimously.

STAFF REPORTS

General Manager: None

Site Manager: None

DIRECTORS REPORTS:

President DeBaldo – Wanted an update on the work being done at hole #18. Greg advised that Mr. Haley has a back hoe coming so that it can clean out the wetlands. Greg also advised that his employees will be physically removing about 50 yards of dirt from the underground pipeline.

V/President Russ – None

Secretary Lazarus – None

Director Baker – He would like to open a discussion with his fellow Board Members about sidewalks within the community, which are our responsibility. He believes that we have a process from within the community to receive input from the residents when they find a sidewalk out of place so that staff can respond. He believed that some of the sidewalks might need to be replaced. He would like to know if we should discuss this issue now or at the budget meeting. Director Robinson stated that this should be discussed at the budget meeting so that it will give Greg time to look around and see what areas might need repairs. President DeBaldo agreed that this discussion should be part of the budget meeting.

Site Manager Hebard advised that some areas might need grinding, but if Director Baker would like to meet with him they can go through the neighborhoods to see which areas are in need of repair and he will give the Board a report at next month's meeting.

Director Russ wanted to know if Greg has a regular schedule to check the sidewalks for the grinding. Greg stated that they usually do it when the weather gets cooler as it is a very hot job. He thinks that they will begin grinding some areas in the next few weeks.

He stated that there are some problems in Phase 6 that have not been corrected as yet, but Mr. Haley is aware of them and Castle and Cooke will be providing the repairs to this area next time they do cement work. CSD has never signed off on this area as the repairs have not been completed.

Director Robinson – None

ADJOURNMENT – Having no further business, President DeBaldo adjourned the meeting at 2:09 PM. CSD’s next board meeting date is October 15, 2013.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Darlene DeBaldo, Board President

Sue Russ, Vice President

SEAL