

Draft
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

December 17, 2013

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday December 17, 2013. President DeBaldo called the meeting to order at 2:00 PM in the Gold Room and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Darlene DeBaldo
Vice President:	Sue Russ
Secretary:	Kent Lazarus
Director	Charles Robinson
Director	Scott Baker

Staff:	The following staff members were present:
General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public:	Castle & Cooke	Dave Haley
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APPROVAL OF MINUTES:

M/ by Director Robinson and S/ by Director Baker to approve the minutes of the November 19, 2013. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

None.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Russ and S/ by Director Robinson to move approval of expenditures incurred by the district during the month of November.
M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

OLD BUSINESS

- a. INFORMATION ITEM/DISCUSSION: Second review of Proposed FY 2014 Budget for Saddle Creek CSD.
- b. PUBLIC HEARING ON PROPOSED FY 2014 BUDGET: The Board President opened the Public Hearing so that members of the public may ask questions or make recommendations on the Proposed FY 2014 Budget. There were no comments by the public and President DeBaldo closed the Public Hearing.
- c. INFORMATION ITEM/DISCUSSION: Board Members discussed the Proposed FY 2014 Budget including any recommendations made by the public.

Director Robinson confirmed with GM Martin that all of the changes the Board requested at Novembers meeting have been incorporated into the FY 2014 Budget. GM Martin confirmed that they have. The changes in the Wages and Benefits resulted in an additional cost of \$11,200.00.

- d. ACTION/RESOLUTION: The Board acted to approve the Proposed FY 2014 District Budget (Operational Expenses, Employee Wages & Benefits & Capital Outlay). M/ by Director Baker and S/ by Director Robinson to move approval of the FY 2014 Budget for Saddle Creek CSD. M/ passed unanimously.
- e. ACTION/SIMPLE MOTION: The Board acted to approve the District's Proposed GASB 54 Policy for FY 2014 (presented for review at the November 19, 2013 meeting).

GM Martin advised the Board along with the approval of GASB 54 Policy the Board will also be approving a revision to the FY 2013 Budget. The changes only have to do with headings, the numbers will not change, however they may be moved to different categories.

M/ by Director Robinson and S/ by Director Russ to move approval of the District's Proposed GASB 54 and the Revision of the FY 2013 Budget.
M/ passed unanimously.

NEW BUSINESS

- a. ACTION/SIMPLE MOTION: In accordance with past Board Policy Directors acted to elect the following officers to serve for the period of January 1, 2014 through December 31, 2014:

Board President – Kent Lazarus 2) V/President – Scott Baker and Secretary – Charlie Robinson. M/ by Director DeBaldo and S/ by Director Robinson to move approval of new officers as suggested new officers. M/ passed unanimously.

STAFF REPORTS

Site Manager: Greg advised that he has provided Director Robinson with a letter detailing the gate update so that it can be e-mailed to Saddle Creek Residents. Director Robinson stated that the e-mail will probably go out early next year.

Greg wanted the Board to be aware that we are doing work between the back of Saddle Creek Drive and the back of the Summit lots where the trees are because the System Irrigation failed and they are replacing it.

He has a meeting scheduled with Mr. Dave Haley and his concrete contractor to go over future sidewalks, curbs, gutters and storm drains. There are a few items that need to be fixed from past development and they are also looking at ways they can improve future development. They have a second meeting with Dave scheduled for next year to discuss future development in Saddle Creek Resort.

In conjunction with the Golf Course, where the “cart crossings” cross Saddle Creek roads they will be putting up new signs on the left side of the road. They current have some signs, but there is no continuity, some are on the left side and some are on the right side. This should be completed by the end of the year.

Since our last meeting we have ground all of the sidewalks that have problem areas where people could trip. This is mostly on Saddle Creek Drive and Oak Creek Drive. We have a quote for the bad spots on Saddle Creek Drive which will be addressed next year. In 2015 we will get a quote to address the problem areas through out the rest of Saddle Creek. He feels very confident that in a couple of years these problems should be squared away.

General Manager: Nothing

DIRECTORS REPORTS:

President DeBaldo – None

V/President Russ – None

Secretary Lazarus – Requested an update on the new gate from Mr. Haley. Mr. Haley stated that about a week and half ago he responded to question from the Planning Director of Calaveras County. He has not heard anything since that time; however he did have maps with him with regards to the new gate. He then gave the Board an update using the maps to illustrate.

Director Robinson – None

Director Baker - None

ADJOURNMENT – Having no further business, President DeBaldo adjourned the meeting at 2:25PM. CSD’s next board meeting date is January 21, 2014.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Darlene DeBaldo, Board President

Kent Lazarus, Board Secretary

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