

Draft
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE SPECIAL MEETING OF THE BOARD OF
DIRECTORS

February 17, 2016

CALL TO ORDER:

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday February 17, 2016. President Russ called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President	Sue Russ
Director	Lawrence Hoffman
Director	Ken Albertson
Director	Charlie Robinson
Director	Owen Bramlett

Staff: The following staff members were present:

General Manager/ Treasurer	Peter Kampa Acting Site
Manager:	Ralph McGeorge
Clerk:	Michele Menzies

Members of the public were in attendance NONE

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. **Review of monthly financial report and approval of bills and claims for the month of January 2016.**
- b. **Approval of the minutes of the Regular Board Meeting of December 15, 2015 and January 19, 2016.**

Motion by Director Robinson and Second by Director Albertson for approval of expenditures incurred by the district during the months of January and approval of the January and December 2015 minutes. 1 Abstain of Owen Bramlett, Motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS:

- a. Review and discussion of the Saddle Creek Roads Assessment Report planned to include a pavement condition evaluation, entrance gate management options, road construction standards and projected road budgets.**

GM Kampa reviewed and discussed in great detail the Table of Contents presented in the Board Packet for The Saddle Creek CSD Road Assessment Report requesting input and further direction from the Board.

GM Kampa will be presenting report based on input from Board in prior meetings and will be contracting out, only one report to an engineering firm that will be able to perform a Condition Assessment Report. The final report will be reviewed in April 2016.

STAFF REPORTS:

Site Manager McGeorge-We are getting a new camera system at gate house, it should be lower costs. Work should start tomorrow. Sent out email saying rocks are being replaced in cul-de-sacs.

GM Kampa-Participated in a LAFCO and CSDA project where they put together a Process Description for the creation of new special districts.

DIRECTORS REPORTS:

President Russ-None
Director Robinson-None
Director Hoffman-None
Director Albertson-None

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at 3:33 PM. CSD’s next board meeting date is a special meeting to be held March 15, 2016.

Michele Menzies, CSD Clerk

Peter Kampa, General Manager

APPROVED BY:

Sue Russ, Board President

V/President

SEAL