

INFORMATIONAL REPORT CONTAINING
SELECT EXCERPTS FROM SADDLE CREEK COMMUNITY SERVICES DISTRICT
BOARD MEETING MINUTES
ON ISSUES RELATING TO THE ENTRANCE GATE OPERATION

11/20/12

PUBLIC HEARING REGARDING THE BUDGET:

Mr. Dave Haley advised the Board that Castle and Cooke augments Saddle Creek Community Service District by about \$220,000 annually. Effective 1/1/2013, until further notice they will no longer pay for staffing the gates. Castle and Cooke would recommend to the Board that after the first of the year they close the gates between 9:00PM and 6:00AM. After a great deal of discussion it was decided that this topic would be placed on the Agenda next month, so that the Board can make a determination of what steps that they would like to take at that time.

12/18/12

COMMENTS FROM THE PUBLIC:

Linda Stefanick stated that Castle and Cooke wanted to clarify that our gates are Privacy Gates not Security Gates and that the attendants are not guards.

OLD BUSINESS

ACTION/SIMPLE MOTION: During the November 20, 2012, Board Meeting Castle & Cooke announced they would cease funding for staffing of the main entry gate effective January 1, 2013. After a great deal of discussion from several residents and the Board members, it was decided that the gate will remain open until February 1, 2013, with new hours. The gate will open at 6:45AM and close at 9:00PM if the restaurant is open and close at 5:00PM if the restaurant is closed. The Board approved funding for staffing the gate through the month of January, which will be included in the FY 2013 Budget. This issue will be placed on the agenda for next month when a final decision will be made. An e-mail will go out to all residents advising them of the changes in the gate hours and that further funding for staffing will be open for discussion on January 15, 2013, at the Board Meeting. GM Martin will place this item on the agenda next month and will have a recommendation for the Board with regards to this matter. The Board is hopeful that they will have input from the residents and will be able to make a final decision at that time.

1/15/13

OLD BUSINESS

ACTION/SIMPLE MOTION: During the November 20, 2012 Board Meeting, Castle & Cooke announced they would discontinue funding for staffing of the main entry gate effective January 1, 2013. At the meeting of December 18, 2012, this matter was discussed at length by Board Members with considerable input from members of the public who were in attendance. Upon conclusion of the discussion, the Board by a 3 to 1 vote determined to continue funding of gate staffing through January 31, 2013, and defer final action until the January 15, 2013, meeting. The expressed purpose of this decision was to allow time to inform residents of the issue and seek input prior to a final decision being reached.

The matter was revisited during the January 15 meeting where after lengthy discussion between the Board Members and a number of residents who were present, many of whom urged the Board to close the gate 24/7 without staffing, the following occurred:

M/ by Director Baker and S/ by Director Robinson to give notice to the current firm staffing the gate that their services will no longer be needed after January 31, 2013. M/ passed unanimously.

After more discussion by the Board Members with regards to the proposed gate hours, the following motions were made and voted upon.

1st Motion with regards to the gate hours:

M/ by Director Baker and S/ by Director Robinson to amend the gate hours as follow: Open at 6:45AM & close at 6:00PM daily (except Friday and Saturdays close at 8:00PM). M/ failed with V/Pres. Russ, Secretary Lazarus and Director Robinson voting no.

2nd Motion with regards to the gate hours:

M/ by Director Robinson and S/ by Director Lazarus to amend the gate hours as follow:

Gate Closed 24 hours, 7 days a week. M/ failed with President DeBaldo, V/Pres. Russ and Director Baker voting no.

3rd Motion with regards to the gate hours:

M/ by Director Baker and S/by Director Russ to amend the gate hours as follow:

Open at 6:45AM & Close at 5:00PM (8:00PM when restaurant is open). Closed 24 hours a day when both the golf course and restaurant are closed. M/ passed by a 3 to 2 vote with V/Pres. Russ and Director Robinson voting no.

Board directed staff to place this item on the February Meeting Agenda to allow for further review and further to explore costs for software upgrades and new equipment for the electronic gate entry. GM Martin advised that Board that Site Manager Hebard is currently in the process of getting this information and will advise the Board as soon as he has all the information gathered.

EMAILS FROM DAVE HALEY: 1/16 and 1/17/13

1/16/13 CSD President Darlene DeBaldo
Re: proposed gate staffing by C&C

Darlene,

This email is in response to my comments to you at the adjournment of yesterdays SCCSD Board meeting and my follow-up telephone conversation with you this morning. The below CCSC funding commitment is being made base on the comments from the members during the meeting.

Acknowledge

1 - that CCSC notified the SCCSD on November 21, 2012 that CCSC would suspend the future funding supplement of the gatehouse staffing starting on January 1, 2013,

2 - that SCCSD BOD voted to fund the gatehouse staff as previously scheduled for the month of January, 2013, and revise the gate operation schedule to be unstaffed when closed starting February 1st along with a revised open and close schedule.

Castle & Cooke Saddle Creek now offers to reimburse the SCCSD for the gatehouse staffing cost for the month of January 2013 and supplement the cost of gate house staffing for Saturday and Sunday only when the gates are closed based on the following weekly schedule. This commitment will be remain until the SCCSD and CCSC meet in the future to adjust the schedule, if necessary.

	Staffing	Open Gates	Closed Gates
Monday through Thursday	None	6:45am to 5:00pm	5:00pm to 6:45am
Friday	None	6:45am to 8:00pm	8:00pm to 6:45am
Saturday	None	6:45am to 9:00am	
Saturday	Yes		9:00am to 8:00 pm
Saturday	None		8:00pm to 6:45 am
Sunday	None	6:45am to 9:00 am	
Sunday	Yes		9:00am to 5:00 pm
Sunday	None		5:00pm to 6:45pm

Summary of CCSC funding supplement until revised, if necessary, is 11 hours on Saturday and 8 hours on Sundays. Total 19 hours per week.

Please let me know if this is acceptable to the SCCSD Board of Directors.

Thank you,

Dave Haley Vice President-Division Manager

From: Haley, Dave **Sent:** Thursday, January 17, 2013 11:19 AM **To:** 'Sue Russ'; 'Darlene DeBaldo'; Charlie Robinson; 'Kent R. Lazarus'; 'Scott Baker'; 'cjm'; Stefanick, Linda; Higgins, Bob **Subject:**

RE: Gate Staffing

CSD Board Members,

I just received from Linda Beck the CSD new gate hours. It is unfortunate that all of us have been captured by the dramatic and unprecedented economic slump since 2006. Castle & Cooke is no different than anyone else, considering each of us having obligations that we have to deal with whether large in dollar value or small. It's all relative.

Seven years is a very long economic down cycle to not create income from Saddle Creek sales. As I stated in the CSD meeting Castle & Cooke is going to fund this year new Saddle Creek home products as well as other improvements and cost to hopefully induce positive forward momentum, even though the economic signals are not clear.

The gatehouse staff funding that has been supplemented by Castle & Cooke over the years is one of the items that we felt could be changed, considering all of the other cost and exposures that are necessary or desired to benefit all Saddle Creek property owners, which includes Castle & Cooke. Upon listening to comments from the members at the Tuesday's CSD meeting, I mentioned to Darlene DeBaldo at the end of the meeting that we would reimburse the CSD for the January, 2013, gatehouse staff expense and reconsider our funding approach and would get back to her. I then called her

the next day and sent her the below email offering to fund a different staffing schedule.

There are many things to consider in evaluating funding needs. The gatehouse is an important amenity that deserves close evaluation. The following are some of the issues to be considered;

1. Protecting, enhancing and projecting the value of all of the Saddle Creek properties. This includes future sales that are needed to increase home values and build out the Saddle Creek community.
2. Providing access to resident guest, golf and restaurant customers while we invite the public until we gather enough Saddle Creek members and community size to change to a private golf club and facility membership and a fully staffed gated community as it is intended to be over the long term. Public participation is necessary at this time to keep the membership dues as low as possible and to help induce hopeful buyer exposure that will benefit all of us.
3. Understand exposure to uninvited people or off hour construction activity.
4. Keeping the gates closed all of the time 24/7 as advocated by Mr. Gress along with other polled members or on holidays poses a safety risk and exposure. This is due to increased traffic during hours that have a higher volume of people that seek entry during the daytime that are not authorized or not familiar with the keypad. It is likely that some vehicles would not gain entry and have to back out into Little John Road. This poses a traffic hazard as Little John Road has a crown at the Saddle Creek entrance. Vehicles traveling at the 55 mile per hour speed limit along Little John Road in either direction could, if not paying close attention, cause an accident. Further confusion would come when multiple vehicles, especially when towing a trailer, back up from the closed gate and can't back up due to other vehicles behind them.

Understanding that a consensus is unlikely to be obtained from all, concerns that continue to be expressed by Saddle Creek property owners and considering my above comments we offered the revised gatehouse staff funding schedule.

We are requesting that the board consider calling a special meeting as soon as possible to reconsider the gatehouse operation considering our funding offer.

Thank you for your understanding,

Dave Haley Vice President-Division Manager

2/19/13

ITEMS FROM THE PUBLIC:

Mr. Larry Hoffman wanted to know about the extra money that Castle & Cooke provides to the CSD. GM Martin advised that the slower than expected build out of Saddle Creek has resulted in lower than projected revenues from assessments which has limited the CSD's abilities to fund various operations. As some of these functions benefit Castle & Cooke as well as the CSD, Castle & Cooke has provided support funding for various operations such as gate staffing. As the CSD grows the increase in assessment revenue should be sufficient to fund essential services without support from Castle & Cooke.

CORRESPONDENCE: (Board will briefly address/respond/refer)

GM Martin advised that we have received a number of e-mails with regards to the gate operation, as it is on the agenda; he suggested that we discuss it at that time.

OLD BUSINESS

ACTION/SIMPLE MOTION: During the regular meeting of January 15, 2013, the Board took the following actions with regard to entry gate operations; 1) Gate staffing was discontinued effective February 1, 2013 2) Gates to be left open and unattended from 6:45 PM to 5:00 PM (8:00 PM when restaurant is open); 3) Gates to be closed when restaurant and golf operations are closed; 4) Staff was directed to explore cost for updated electronic entry equipment and report back to the Board on the findings (bid proposals from Valley Entry Systems for electronic entry upgrades are included with the agenda packet); and 5) Staff was directed to place this item on the February 19, 2013, Agenda for further review/action by the Board.

During review of the matter Castle & Cooke is requesting the Board consider their offer (received after the January 15th meeting) to provide weekend gate staffing (emails received from C&C regarding this matter is attached)

GM Martin advised that since last month meeting, we have received approximately 15-20 e-mails from residents, all but one recommended that the gate remain closed 24 hrs/7 days a week. One recommended that it be staffed and Mr. Haley should pay for it, and one made comment of improper English on the new signs, which is being corrected. GM Martin also mentioned that there will be problems as we go along because we will be making adjustments to the operation.

Staff was also asked to review the current system because if the gate is to be closed 24 hour without gate staffing, our current system would not be able to accommodate that effectively. What he means is that we have gardeners, care givers, house cleaners as well as business operations that will need entree to Saddle Creek. Until our system is updated to accommodate all of the needs of the community, it would be unwise for the Board to take that type of action.

We have found a new system that will meet the needs of the residents and the business operations. We have received bids of approximately \$6,000.00 for the overall upgrade; however, it will probably be around \$8,000.00 by the time they finish the upgrade. GM Martin strongly suggests that the Board does not make any change until the upgrade is complete. He believes it will take about a month for the installation of the new system, but it will probably be about 2 months before it

is fully operational. He advised that Mr. Haley has proposed that Castle and Cook provide staffing for a portion of the weekend. He would like Mr. Haley to discuss their proposal with the Board, but first he asked Greg to give a breakdown of the new system.

Greg stated that currently we have 2 systems. One is our personal gate clickers, and the other is the call pad. Names, lot number's and phone numbers are listed in the call pad; however, you can't see our phone numbers. Your guests simply scroll through the call pad and when they find your name they press "call". When you answer, you push the number 9 and the gate will open for your guest to enter Saddle Creek.

The new options will be as follows:

1. A new key pad that is separate from the call pad. Each tenant will have a 5 digit code of their choice. You can give this code out to your family, guest, house keeper, doctors, anyone that you choose. You will have 24 hour access by entering your personal code.

2. We will also have a card reader, which looks like a credit card but you waive it at the card reader and the gate will open up. These cards will be registered in the computer to the residents. There will be a nominal fee at some point for the cards, but they will cost less than the gate clickers.

At that time residents will have 4 ways to get into the community and can use any of them or all of them. He believes that it is also the Board's intention to upgrade the construction gate at the same time as people have motor homes, boats and vans, and they will need to use the construction gate.

GM Martin advised that with the new entry gate system they will be able to program entry times for construction works and others, and also control who can come through the gates.

Greg was asked if the new boxes can be larger to make it easier to see the names. Greg didn't know the answer to the question but he will ask if they can upgrade the boxes so that they are bigger. He also mentioned the boxes will be labeled. There were several questions with regards to the construction people that will be entering the property. Greg advised that he will be able to program the gate so that they will not be able to gain access until the approved time. They are also not allowed to work on Sundays.

President DeBaldo wanted to know how long the gate remains open after a car passes through the gate. Greg advised about 7 seconds, although there is a censor in front of the gate and it will not close if there is another car. The Board indicated that they think the 7 seconds should be adjusted. Greg advised that we can set it at what ever time the Board decides.

Greg advised that he monitors the gate in the mornings when we have construction within Saddle Creek and will continue through this learning period with the new gate entry system.

Mr. Haley advised that Castle & Cooke have agreed to pay for staffing on Saturday from 9AM to 8PM and Sunday from 9AM to 5PM. He also stated that they would recommend that the gate remain open on the weekdays during the daylight hours as this gate was not designed to be closed and unstaffed. He stated that if people turned into the entry and could not gain access to Saddle Creek they would have to back out into the traffic lanes on Little John Rd., which is a 55 mile zone and it would be a safety hazard.

Their hope is that when we are built out we will have enough funds to have a fully staffed gate. They also plan to build another entry gate which should be approved by the county and started within the next two years.

Director Robinson asked Mr. Haley if his proposal to provide weekend staffing was subject to the Board approving the gate being open as stated in his e-mail to Darlene DeBaldo dated 1/16/13. Dave stated no, they are proposing to provide the staffing on Saturday and Sunday as stated regardless of the Board's decision, however they strongly advised that the gate not be closed during the weekdays without staffing. There was a brief discussion about moving the gatehouse past the current turn around or putting another turn around in front of the gate house. Mr. Haley advised that this gate house was designed and built prior to Castle & Cooke purchasing the property.

After a great deal of discussion and comments on Castle & Cooke's staffing offer by those members of the public in attendance and Board Members Mr. Haley amended Castle & Cooke's offer as follows:

- a. Gate staffed on Friday 5:00PM to 8:00PM.
- b. Gate staffed on Saturday 6:45AM to 8:00PM.
- c. Gate staffed on Sunday 6:45 to 5:00PM.
- d. Gate staffed on Holidays from 6:45 to 5:00PM.

GM Martin advised that while Castle & Cooke will be paying for the staffing as stated above, CSD is in control of the gate operation. In other words we make the rules about how the gate is operated as we can't relinquish that control. Mr. Haley stated that he understands.

M/ by Director Baker and S/ by Director Robinson to move accept Castle & Cooke's offer for staffing the gates, but that the gate hours would remain unchanged until Mr. Haley has the new staffing in place. M/ passed unanimously.

M/ by Director Baker and S/ by Director Russ to direct staff to move forward with the expenditure of \$8,000 with 20% contingency for entry gate upgrades, this includes purchase of a new camera for the construction gate. M/ passed unanimously.

3/19/13

COMMENTS FROM THE PUBLIC:

Mrs. Portfolio would like to know if Castle & Cooke reimbursed CSD for the \$5,000 in January for the Gate Personnel Staffing. GM Martin advised that it takes some time for us to receive the reimbursement. Clerk/Treasurer Richards advised that we never received the bill because the cost went straight to Castle and Cooke.

Castle & Cooke GM Higgins stated that they have some concerns about the gate being open during events. He would like the Board to listen to their comments and consider keeping the gate open temporarily until the new system is in place. Castle & Cooke Higgins stated that they have specific dates that they need the gate open. President DeBaldo advised that they will discuss it when the item comes up on the agenda.

OLD BUSINESS:

ACTION/SIMPLE MOTION: During the regular meeting of February 19, 2013 the Board directed staff to include review of Entry Gate Operations on the March 19, 2013 agenda. As a part of the review the Board may act to amend operational policies they deem appropriate.

Site Manager Hebard updated the Board on the installations of the new gate system. Greg advised that they are waiting for 3 more parts to arrive to complete the package; he expects them to be received within the next 2-3 weeks and installed sometime in April. At that time they will check the gate to get all of the bugs out of the system and it should be fully operational sometime in May. They will also have to get the information with regards to the new gate operations to all of the residents. He also indicated that the gate will only call a land line number not a cell phone number.

Director Lazarus suggested to Greg that as soon as he receives the parts he should create an implementation plan that should be published with a final date for implementation.

Director Baker wanted to know if the project will come in on budget. Greg indicated that he believes so. Castle & Cooke GM Higgins said that in a previous meeting he was told that the Golf Resort could contact Greg for special events and Greg would be able to program the gate to stay open until a reasonable hour.

Castle & Cooke Activities Director Linda Beck advised the Board that there are several dates in April that they would like the Boards consideration on with regards to leaving the gate open for additional hours.

1. A.L. Gilbert has been having their annual banquets here at Saddle Creek for years. Their people will start arriving about 6:30-7:00PM on Wednesday evening.
2. There are also several golf groups that come here; one is the Park Services for 3 days, Sunday, Monday and Tuesday and the other is Challenge Dairy which is for 4 days, Sunday, Monday, Tuesday and Wednesday. They will be coming and going on these days. All of these are mid-week, and they have some of their representatives come up after work for the dinner and the dinner speech. As they will not get to Saddle Creek any later than 8:00 PM, they would like to know if the gate could remain open until 8:00PM. That would assure that the people driving up would be able to get into the gate and participate in these events. This happens every month, sometimes they come up at night and stay over in the bungalows and attend the meetings the next day. Linda stated that she can defiantly give Greg two weeks notice of these events, letting him know the dates and times so they can request that the gates remain open just a little bit longer. Linda confirmed to President DeBaldo that the bulk of the people will be coming through the gate earlier, and only a few people will come after the gate is scheduled to close, except A.L. Gilbert who has about 100 people arriving after 5:00PM. Dinner is at 6:30PM so they should be arriving no later than 7:30PM. If the gate could close at 8:00PM on these dates it would be a consistent time so there would not be any confusion.

Besides these events in April, Boyett Petroleum is scheduled in May and they have about 300 people. They play 3 other golf courses and then they come back to Saddle Creek in the evening after 5:00PM. The wedding and wedding rehearsals are on the weekends so there should not be any problems. If there are any cancellations she will notify Greg.

Director Lazarus asked if they are requesting that the gates remain open at these times as opposed to having the gate manned, and Linda responded, yes, just to extend the hours in the evenings. Director Lazarus then said that if it was closed the gate would need to be manned, and Linda said yes, that is why she is requesting that the gate remain open. Director Lazarus asked Linda if there was anyway the gate can be manned, and she said yes if CSD was willing to have them manned. He then asked her if it was in their budget to man the gates, and Linda said no it is not in their budget.

GM Higgins said that they are not in a position to slide Dave Haley's expense over to the golf/restaurant operations; they are not willing to except that expense. He stated that Dave agreed to staff the gate on Wednesday nights for the buffets, and that is all that Dave is willing to pay for. As a club operation they are not willing to lose more money, so by staffing the gate they would be incurring another expense. His concern is taking care of the customers and getting the revenues that they need. These groups come here every year because we take care of them, and if they start having a bad experience

they will go elsewhere.

Director Robinson wanted to know if they charged them \$30 more per event would that keep them from coming back to Saddle Creek. Linda stated that she really doesn't think that it is fair to ask them to pay an additional amount to keep the gate open to provide access to the paying customers.

Director Russ said she has previously expressed her concern about keeping the restaurant viable, as it is very important to our community. However, she is struggling with the out pouring from the community who are asking that the gate be closed 24/7, and the Board has already compromised by leaving the gates open longer during the work day. Linda wanted to know what the numbers are with regards to how the residents voted. Sue said they had about 65 people respond to the online vote. About 25 wanted the gate closed 24/7, and about 24 wanted the gates closed at nights and weekends. At our last meeting 23 of the 24 people who spoke wanted the gate closed 24/7. Linda asked, "Without moving the gate so that we can stay in business?"

Director Baker said he doesn't think that the people really care if they stay in business; they are concerned about their security. The residents want people to be able to punch codes to get in through the gates. He is also very concerned, now they want to change the hours 9 days during April and he is totally opposed to Sundays. His position is that if the people who are staffing the entry gate can't stay longer, then the restaurant needs to figure it out a solution on their own.

Linda said she just wants to know what to do; does she provide all of these people with a gate code? If so, that is OK; she just needs to know how to handle it. President DeBaldo said that the gate will not be ready in April to give everyone a code. GM Higgins stated that he doesn't think that the same people that are concerned about the gate being closed 24/7, who have already been appeased by the compromise, would be too happy to have a food minimum or a dues increase.

Director Robinson said, "Wait a minute, you just told us that you can't charge the people coming here for special events \$30 extra, and now you are talking about threatening the members that live here." He wanted to know why they can't charge \$30 more for the use of the room. GM Higgins said that Linda answered that question; she doesn't think it is fair to charge them extra. Director Robinson wants to know if they think it is fair to charge the members. Linda said it doesn't cost money to use the codes, and Director Robinson said it does take time for Greg to go out there and change the codes, which costs us money.

GM Higgins said that asking them to run an operation that is open to the public and having gates that are closed to the public hinders them from making revenue. He is just asking for this temporarily, Greg told him that when the 300 people are here they will get a code and it will expire in 3 hours, which is fine with them.

GM Martin stated that with the current system it is not possible to have the codes; however, with the new system it will be possible. The new system will not be operational until after April. President DeBaldo thinks that the success of the golf and restaurant is in our best interest and that we should make accommodation for special events during the month of April.

GM Martin said that if the Board wants to approve the request they need to pass an action that the gate remains open until 8:00pm for special events, which needs to be worked out with Greg. M/ by Director Russ and S/ by Director Lazarus to move that the Board accommodate the restaurant operations during the month of April by allowing the gate to remain open and unmanned until 8pm. This would be for special events, which again needs to be arranged by Greg. Greg will be able to give the Board an update at the next month meeting to see if they will need to have it extended through May. Director Baker wanted the motion amended to include that Castle & Cooke will advise the residents of the extended hours during the special events. Linda will include this information with her weekly e-mails. M/ passed by a 4 to 5 vote with Director Robinson voting no.

NEW BUSINESS:

ACTION/SIMPLE MOTION: In accordance with the Board's directions during the regular meeting of February 19, 2013 the Approved FY2013 Budget (copy included with the agenda packet) has been changed to reflect the total sum of \$8,000 to be added to the Gate Maintenance, Staffing & Opener Purchase category. The Board must act, by Simple Motion, to approve the Revised FY 2013 Budget (copy included with the agenda packet). Director Robinson wanted to know where the \$8,000 came from. GM Marin replied that it came from our reserve funds. M/ by Director Robinson and S/ by Director Russ to move for approval of the Revised FY 2013 Budget. M/ passed unanimously.

4/16/13

COMMENTS FROM THE PUBLIC:

A comment was made by Mrs. Portfolio that the gate attendants do not have a list of license plates of Saddle Creek property owners. GM Martin agreed. Site Manager Hebard stated that gate attendants record the license plate numbers of visitors. She also asked what happened to the process of issuing "guest passes" to visitors? GM Martin responded that the process was found to be ineffective and was discontinued.

Mr. Roy Mapps asked why gate operations was on the April Agenda if the issue had been resolved at a prior meeting. President DeBaldo explained that Greg Hebard had an update on the software update and the Board needed to vote on the next steps. GM Martin stated that the Board could discuss the gate operations at any time and could make any adjustments they deemed appropriate at any time.

Mr. Larry Hoffman stated that he thought the new procedures for the gate were very good.

Mr. Ed Neiman wanted to know

if Ordinance 03-002 had been passed. He read the Ordinance aloud and asked why physical permits were not issued to everyone entering the property. GM Martin responded that the Ordinance has been passed and the Board has directed that when the gate are opened, visitors are deemed "permitted."

OLD BUSINESS:

ACTION/SIMPLE MOTION: During the regular meeting of March 19, 2013, the Board directed staff to include review of Entry Gate Operations on the April 16, 2013 agenda. As a part of the review the Board may act to amend operational policies they deem appropriate.

Site Manager Hebard updated the Board that the installation of the new software has been completed. The construction gate has been programmed and existing clickers will operate that gate. Once the implementation of the new system had been approved by the Board, a notice will be sent to property owners explaining the new system and providing them with form to download, complete and return if they wish to use any of the additional access methods they new system offers.

M/ by Director Baker and S/ by Director Robinson to move that the Board approve a charge of \$40.00 per clicker requested by property owners in addition to the two free clickers the District provides; a charge of \$10.00 for each electronic access card requested by property owners; and that effective May 1, 2013, the new entry system will be operational and that the entry gates are to remain open and unmanned only during the hours of 6:45 am - 5:00 pm, Monday through Friday. All other hours the gates are to remain closed, subject to arrangements previously made with Castle & Cooke.

5/21/13

COMMENTS FROM THE PUBLIC:

The Board previously stated that when the gate is open, people are deemed permitted to enter Saddle Creek. How does that work with the "No Trespassing" sign? Mr. Haley stated that it is a deterrent. Director Robinson said that the "No Soliciting" sign would apply and if anyone does solicit, it would be considered trespassing.

Mrs. Portfolio would like to know if the Board plans on voting on closing the gate 24/7 today or in the near future, as most of the residents would like it to be. GM Martin advised that the Board took action at the last meeting and at this point the issue has been completed. The Board can certainly change their mind at any time. Until a change is directed by the Board at a public meeting the gate policy will remain as it is.

STAFF REPORT:

Staff was requested to look into cost to have a spare gate made in the event of one of our gates being damaged. The cost of the spare gate would be \$1,850.00 plus approximately 4 hours of labor to install the gate each time. The gate company would keep the spare gate at their location and when we have a damaged gate they would bring out the spare gate and change it out with the damaged gate so that we would have minimal time without a gate.

Director Baker complemented the staff on the quick repair of the gate when it was recently damaged. Greg explained that it was a vendor that damaged the gate and that they will be paying for the repair of the damage.

6/18/13

CORRESPONDENCE:

GM Martin indicated that we have received e-mails regarding the gate opening times. Usually the e-mails pertain to several items, most of which are not handled by the CSD. Greg responds to all e-mails and any contact by residents. If the questions are not within the CSD authority, Greg will direct them to the correct individual to handle the situation.