

SADDLE CREEK COMMUNITY SERVICES DISTRICT
Draft Preliminary 2017/18 Fiscal Year Budget

	Approved Budget 2017	Proposed Preliminary Budget 2017/18
REVENUE		
Reserve Transfer In	\$ 97,230	\$ 214,143
2001 Special Tax	\$ 601,900	\$ -
2017 Special Tax (Measure A)	\$ -	\$ 924,555
Reimb for Maintenance and Repair	\$ 10,500	\$ -
Encroachment/mitigation fee	\$ -	\$ -
Other Revenue (Vacant Lot Mowing Fee)	\$ 6,400	\$ 6,400
TOTAL REVENUE	\$ 716,030	\$ 930,955

OPERATIONAL EXPENSES		
Audit Expenses	\$ 7,500	\$ 7,800
Accounting & Bookkeeping	\$ 500	\$ 551
On-line Back-up/Notary Fees/Bonds	\$ 360	\$ 397
Legal Expenses	\$ 1,500	\$ 1,575
Management Fees	\$ 65,500	\$ 68,775
Insurance (Property Loss/Liability)	\$ 8,500	\$ 8,925
Miscellaneous/Contingency	\$ 2,000	\$ 9,000
Professional Development (Travel/Training)	\$ 8,500	\$ 8,925
Dues, Certificates & Subscriptions	\$ 4,500	\$ 4,725
Uniform Expenses	\$ 2,200	\$ 2,310
Electric Power/Water/Sewer	\$ 9,000	\$ 9,450
Telephone Service	\$ 5,000	\$ 5,250
Internet Service	\$ 1,100	\$ 1,155
Office Supplies/Postage	\$ 5,000	\$ 5,250
Office Equipment Repair/Replacement	\$ 5,000	\$ 5,250
Office Equipment Lease	\$ -	\$ 7,200
Gate Maintenance & Opener Purchase	\$ 4,000	\$ 7,500
Contract Gate Security Services		\$ -
Streets, Sidewalks & Lighting Maintenance	\$ 13,500	\$ 14,175
Landscape Supplies & Repairs	\$ 22,110	\$ 25,000
Landscape Equipment Repair	\$ 16,500	\$ 17,500
Contract Maintenance Services (Stormwater Pond Cleaning)	\$ -	\$ 5,000
Lease/Purchase Tractor	\$ 16,100	\$ 16,100
Landscape Equipment Gas & Oil	\$ 5,000	\$ 5,250
Mosquito Control Products	\$ 14,500	\$ 15,225
Mosquito Abatement Monitoring & Testing	\$ 3,000	\$ 3,150
Mosquito Abatement Vehicle Gas & Oil	\$ 11,000	\$ 11,550
Mosquito Abatement Vehicle Maintenance	\$ 5,000	\$ 5,250
County Fees/LAFCO (1)	\$ 6,500	\$ 6,825
Reimbursable Maint/Repair Expense (2)	\$ 10,500	\$ 7,000
Records Management Services	\$ 2,400	\$ -
Castle & Cooke Subsidized Expenses		\$ 120,000
Total Operational Expenses	\$ 256,270	\$ 406,063

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PERSONNEL EXPENSES

Workers' Compensation Insurance (13)	\$ 20,300	\$ 25,023
Health Insurance (6)	\$ 57,550	\$ 77,133
Payroll Taxes (13)	\$ 21,410	\$ 28,159
Processing Fees (13)	\$ 1,400	\$ 1,470
Directors' Stipend (5)	\$ 6,000	\$ 6,000
Employee Wages (8)	\$ 250,400	\$ 310,000
Total Personnel Expenses	\$ 357,060	\$ 447,784

Total Operating and Personnel Expenses \$ 613,330 \$ 853,848

CAPITAL OUTLAY

Road Improvements (per road condition assessment 2016)		\$ 100,000
Pavement Assessment	\$ -	\$ -
Road Project Design and Construction Management	\$ -	\$ 40,000
Road Project Management Services		\$ 3,000
Road Improvement Contingency		\$ 15,000
Total Road Improvements	\$ -	\$ 158,000
Landscape Improvements	\$ 60,000	\$ 80,000
Landscape Design and Funding Assessment	\$ 20,000	\$ 20,000
Subtotal Landscape Improvements	\$ 80,000	\$ 100,000
Equipment Replacements (One cart, one fogger)	\$ 5,200	\$ 29,000
Total Capital Outlay	\$ 85,200	\$ 287,000

ASSESSMENTS

Parcel Tax Implementation	\$ 17,500	\$ 4,250
Total Studies and Assessments	\$ 17,500	\$ 4,250

RESERVES

Infrastructure Replacement Reserve	\$ -	
Capital Facility Replacement Reserve	\$ -	
Equipment Replacement Reserve	\$ -	
Operating Contingency Reserve	\$ -	
Total Reserves	\$ -	\$ -

TOTAL EXPENSES \$ 716,030 \$ 1,145,098

REVENUE OVER (UNDER) EXPENSES \$ (214,143)