

Saddle Creek Community Services District

Special Meeting of May 30, 2017

AGENDA SUPPORTING DATA

4. DISCUSSION AND ACTION ITEMS

- c. Approve a Request for Proposals for road improvement engineering consulting services

Recommended Action

I move to direct staff to distribute the Request for Proposals (RFP) as presented/amended.

Background

With the approval of Measure A funding, the CSD intends to immediately proceed with planning, design and construction of road improvements as summarized in the 2016 Pavement Condition Report. The District is not required to seek competitive bids for professional services such as engineering. The attached Request for Proposals (RFP) provides detailed information about the district and road work, and requests that the responding firms provide cost estimates of a number of tasks necessary for successful implementation of the road work, as well as other needed policy matters.

The District can engage the services of the engineering firm for any or all of the services on which they propose. Although the cost of services is a factor, in hiring professional consultants, the scope of their services, approach and experience is typically the most important factor in awarding contracts.

Once the proposals are received, they will be reviewed by staff and presented to the Board with a recommendation for contract award.