



Saddle Creek Community Services District

Treasurer's Report

August 31, 2017

Saddle Creek Comm Srvs District
Statement of Cash Flows

For the 2 Months Ending August 31, 2017

	Umpqua Bank Checking	Calaveras Co Fund 2188	Umpqua Bank CD #7405	Umpqua Bank CD #46165	Umpqua Bank CD #46207	Umpqua Bank CD #46249	Umpqua Bank CD #46124	YTD Total
OPERATING ACTIVITIES								
Net Income	(66,292)	-	40	7	7	4	4	(66,230)
Adjustments to reconcile Net Income to Net Cash provided by Operations:								-
1200 Accounts Receivable	(5,377)							(5,377)
2000 Accounts Payable	(10,734)							(10,734)
2040 CSDA Bank of the West MC	(20,278)							(20,278)
2070 John Deere Open Account	(184)							(184)
2100 Payroll Taxes Payable	266							266
2150 Accrued Payroll	2,639							2,639
Other Current Payables	(31)							(31)
Net cash provided by operating activities	(99,991)	-	40	7	7	4	4	(99,929)
Net cash increase for period	(99,991)	-	40	7	7	4	4	(99,929)
Cash at beginning of period (7/1/2017)	382,100	-	26,145	25,188	25,188	25,135	25,135	508,891
Cash at end of period	282,109	-	26,185	25,195	25,195	25,139	25,139	408,962

9-Sep-17
 Prepared by: Dolores Baker

All investments have been made in accordance with applicable law and District policy. The District has adequate cash , readily available to pay normal operating expenses for the upcoming six months.

Certified by: *Peter J. Kampa*

SADDLE CREEK COMMUNITY SERVICES DISTRICT

FY 2017-18 MONTHLY BUDGET REPORT

August 2017

		Current Year - 2017			Prior Year - 2016		
		(Approved)	(Expenditures)	(Expenditures)	(Adjusted)	(Expenditures)	(Expenditures)
		FY 2017-18	Month of	Year to Date	FY 2016	Month of	Year to Date
			August		Jan-Dec	August	Jul-Aug
EXPENDITURES							
SERVICES AND SUPPLIES							
<u>ADMINISTRATION</u>							
OE01	Audit Expense	\$ 7,800			\$ 7,500		
OE02	Accounting & Bookkeeping	\$ 551	\$ 31	\$ 62	\$ 500	\$ 31	\$ 62
OE02-1	Parcel Tax Implementation	\$ 4,250			\$ 4,300		
OE03	On-line Back-up/Notary Fees/Bonds	\$ 397	\$ 256	\$ 256	\$ 361		
OE04	Legal Expenses	\$ 1,575			\$ 1,500		
OE05	Management Fees	\$ 68,775	\$ 5,408	\$ 10,816	\$ 62,700	\$ 5,225	\$ 10,450
OE06	Insurance (Property Loss/Liability)	\$ 8,925			\$ 8,000		
OE07	Miscellaneous/Contingency	\$ 9,000	\$ 387	\$ 387	\$ 2,000		
OE08	Professional Development (Travel/Training)	\$ 8,925	\$ 329	\$ 820	\$ 6,000		
OE09	Dues, Certifications & Subscriptions	\$ 4,725	\$ 15	\$ 15	\$ 4,000	\$ 392	\$ 779
OE10	Uniform Expenses	\$ 2,310			\$ 2,200	\$ 200	\$ 200
OE11	Electric Power/Water/Sewer	\$ 9,405	\$ 645	\$ 1,035	\$ 5,200	\$ 326	\$ 901
OE12	Telephone/Internet Service	\$ 6,405	\$ 441	\$ 878	\$ 5,200	\$ 425	\$ 859
OE14	Office Supplies/Postage	\$ 5,250	\$ 267	\$ 918	\$ 5,000	\$ 1,097	\$ 1,407
OE15	Office Equipment Repair/Replacement	\$ 5,250	\$ 3,986	\$ 4,288	\$ 3,000		\$ 1,534
	Office Equipment Lease	\$ 7,200					
OE31	Records Management Services				\$ 2,400		
OE26	County Fees/LAFCO	\$ 6,825			\$ 6,500		
OE30	Reimbursable Maint/Repair Expense	\$ 7,000	\$ 1,827	\$ 3,768	\$ 19,500	\$ 493	\$ 493
	Castle & Cooke Subsidized Expenses	\$ 120,000					
PE03-1	Payroll Taxes - Administration	\$ -	\$ 656	\$ 1,138	\$ -	\$ 246	\$ 566
PE06-1	Employee Wages - Administration	\$ -	\$ 7,037	\$ 12,468	\$ -	\$ 2,898	\$ 6,803
	Total Administration	\$ 284,568	\$ 21,286	\$ 36,849	\$ 145,861	\$ 11,333	\$ 24,054
<u>COMMON AREAS</u>							
OE16	Gate Maintenance & Opener Purchase	\$ 17,500	\$ 2,352	\$ 2,922	\$ 4,000	\$ 941	\$ 1,843
OE18	Landscape Supplies & Repairs	\$ 25,000	\$ 4,775	\$ 6,970	\$ 21,000	\$ -	
OE18-3	Landscape Equipment Gas & Oil	\$ 5,250	\$ 427	\$ 540	\$ 5,000	\$ 1,700	\$ 2,137
OE18-4	Landscape Equipment Repair/Replacement	\$ 17,500	\$ 4,340	\$ 6,963	\$ 16,500	\$ 750	\$ 1,228
PE03 -2	Payroll Taxes - Common Areas	\$ -	\$ 1,201	\$ 2,257	\$ -	\$ 1,108	\$ 1,844
PE06 -2	Employee Wages - Common Areas	\$ -	\$ 15,699	\$ 29,509	\$ -	\$ 14,485	\$ 24,109
	Total Common Areas	\$ 65,250	\$ 28,793	\$ 49,161	\$ 46,500	\$ 18,984	\$ 31,161
<u>FIRE PROTECTION</u>							
	Fire Protection Services & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PE03-3	Payroll Taxes - Fire Protection	\$ -	\$ -	\$ -	\$ -	\$ 12	\$ 352
PE06-3	Employee Wages - Fire Protection	\$ -	\$ -	\$ -	\$ -	\$ 151	\$ 4,598
	Total Fire Protection	\$ -	\$ -	\$ -	\$ -	\$ 162	\$ 4,949

SADDLE CREEK COMMUNITY SERVICES DISTRICT

FY 2017-18 MONTHLY BUDGET REPORT

August 2017

		Current Year - 2017			Prior Year - 2016		
		(Approved)	(Expenditures)	(Expenditures)	(Adjusted)	(Expenditures)	(Expenditures)
		FY 2017-18	Month of August	Year to Date	FY 2016 Jan-Dec	Month of August	Year to Date Jul-Aug
MOSQUITO ABATEMENT							
OE22-1	Mosquito Control Products	\$ 15,225	\$ 1,052	\$ 2,204	\$ 14,500	\$ 74	\$ 1,610
OE22-2	Mosquito Abatement Monitoring & Testing	\$ 3,150	\$ 58	\$ 559	\$ 3,000	\$ 88	\$ 125
OE22-3	Mosquito Abatement Vehicles Gas & Oil	\$ 11,550	\$ 435	\$ 1,209	\$ 11,000	\$ 61	\$ 1,775
OE22-4	Mosquito Abatement Equipment Maintenance	\$ 5,250	\$ 143	\$ 309	\$ 5,000	\$ 60	\$ 442
PE03-4	Payroll Taxes - Mosquito Abatement		\$ 6	\$ 82		\$ 80	\$ 137
PE06-4	Employee Wages - Mosquito Abatement		\$ 80	\$ 1,077		\$ 1,050	\$ 1,795
	Total Mosquito Abatement	\$ 35,175	\$ 1,774	\$ 5,440	\$ 33,500	\$ 1,412	\$ 5,884
STREETS							
OE17	Streets & Main Gate Lighting Maint/Repair	\$ 14,175	\$ -	\$ 189	\$ 13,500	\$ 10,359	\$ 10,359
	Contract Storm Water Maint Service	\$ 5,000	\$ -	\$ -			
PE03-5	Payroll Taxes - Streets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PE06 -5	Employee Wages - Streets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Streets	\$ 19,175	\$ -	\$ 189	\$ 13,500	\$ 10,359	\$ 10,359
WETLANDS							
	Wetlands Services and Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PE03-6	Payroll Taxes - Wetlands	\$ -	\$ -	\$ -	\$ -	\$ 26	\$ 26
PE06-6	Employee Wages - Wetlands	\$ -	\$ -	\$ -	\$ -	\$ 341	\$ 341
	Total Wetlands	\$ -	\$ -	\$ -	\$ -	\$ 367	\$ 367
	TOTAL SERVICES & SUPPLIES	\$ 404,168	\$ 51,853	\$ 91,639	\$ 239,361	\$ 42,618	\$ 76,775
PERSONNEL COSTS							
PE01	Worker Compensation Insurance	\$ 22,237	\$ -	\$ -	\$ 16,035	\$ 489	\$ 489
PE02	Health Insurance**	\$ 66,101	\$ 4,670	\$ 9,340	\$ 60,145	\$ 4,508	\$ 9,017
PE03	Payroll Taxes	\$ 28,517	\$ 1,863	\$ 3,478	\$ 22,311	\$ 1,454	\$ 2,926
PE04	Processing Fees	\$ 1,400	\$ 113	\$ 222	\$ 1,400	\$ 113	\$ 226
PE05	Directors Stipend	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ -	\$ -
PE06	Employee Wages	\$ 326,653	\$ 22,816	\$ 43,054	\$ 255,712	\$ 18,722	\$ 37,646
			\$ 29,462	\$ 56,094		\$ 25,286	\$ 50,304
	Distributed to Service Areas		\$ (24,679)	\$ (46,532)		\$ (20,176)	\$ (40,572)
	TOTAL UNDISTRIBUTED PERSONNEL COSTS	\$ 450,908	\$ 4,783	\$ 9,562	\$ 361,603	\$ 5,110	\$ 9,732
EQUIPMENT OUTLAY							
CO01	(1) Cart & (1) Fogger	\$ 29,000	\$ -	\$ -			
CO04	John Deer Roto Tiller (2017)		\$ -	\$ -			
CO04	Cart - Mosquito Abatement (2016)				\$ 17,107		
CO04	Vrisimo Flail Mower (2015)				\$ 2,150		
CO04	John Deere Tractor w/loader & Bucket (2016)				\$ 72,400		
	TOTAL CAPITAL OUTLAY	\$ 29,000	\$ -	\$ -	\$ 91,657	\$ -	\$ -

SADDLE CREEK COMMUNITY SERVICES DISTRICT

FY 2017-18 MONTHLY BUDGET REPORT

August 2017

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	(Approved)	(Expenditures)	(Expenditures)	(Adjusted)	(Expenditures)	(Expenditures)
	FY 2017-18	Month of August	Year to Date	FY 2016 Jan-Dec	Month of August	Year to Date Jul-Aug
CAPITAL OUTLAY/STUDIES/ASSESEMENTS						
Landscape Design	\$ 20,000	\$ 67	\$ 134	\$ 12,000	\$ 1,601	\$ 1,601
OE18-1 Landscape Improvements	\$ 80,000	\$ -	\$ -			
Road Improvements (Incl. \$15K Contingency)	\$ 115,000	\$ -	\$ -	\$ 15,000		\$ -
Road Project Management	\$ 43,000	\$ -	\$ -			
TOTAL STUDIES & ASSESSMENTS	\$ 258,000	\$ 67	\$ 134	\$ 27,000	\$ 1,601	\$ 1,601
DEBT SERVICE						
John Deere Financing	\$ 16,100	\$ 1,336	\$ 2,672	\$ 14,440	\$ 1,336	\$ 2,671
TOTAL DEBT SERVICE	\$ 16,100	\$ 1,336	\$ 2,672	\$ 14,440	\$ 1,336	\$ 2,671
TOTAL EXPENSES	\$ 1,158,176	\$ 58,039	\$ 104,007	\$ 734,061	\$ 50,665	\$ 90,780
PAYMENTS AND ASSESSMENTS RECEIVED						
<u>Assessment Income</u>						
Payment No. 1: (40%) May 2018						
Payment No. 2: (5%) Aug 2017		\$ 29,983	\$ 29,983		\$ 29,186	\$ 29,186
Payment No. 3: (55%) Feb 2018						
Total Assessment Income	\$ 924,447	\$ 29,983	\$ 29,983	\$ 590,142	\$ 29,186	\$ 29,186
<u>Reimbursement Income</u>						
From: For:						
C&C Water Truck/Tractor Repairs		\$ 1,826	\$ 3,690		\$ 493	\$ 493
C&C Construction Gate Repairs/'16-Signs						
Various Other		\$ 77	\$ 77			
Total Reimbursement Income	\$ 7,000	\$ 1,903	\$ 3,767	\$ 19,500	\$ 493	\$ 493
<u>Other Income</u>						
From: For:						
C&C Weed Abatement		\$ 1,050	\$ 3,550			
Lot Ownr Weed Abatement					\$ 100	\$ 300
Lot Ownr Gate Openers/Cards		\$ 102	\$ 419		\$ 102	\$ 121
Various Miscellaneous						
CC/Ump Interest Received		\$ 39	\$ 58		\$ 195	\$ 214
CSDA Credit Card Rebate						
SDRMA 16-17 PL Pro-rated/Loss Prev Allow						
Total Other Income	\$ 6,400	\$ 1,191	\$ 4,027	\$ 1,634	\$ 398	\$ 635
TOTAL PAYMENTS & ASSESSMENTS	\$ 937,847	\$ 33,078	\$ 37,777	\$ 611,276	\$ 30,077	\$ 30,315
Excess of Expenditures of Income				\$ (122,785)	\$ (20,588)	\$ (60,465)
<u>Other Financing Sources and Uses</u>						
John Deere Financing				\$ 72,157		
Net Income	\$ (220,329)	\$ (24,961)	\$ (66,230)	\$ (50,628)	\$ (20,588)	\$ (60,465)

Saddle Creek Comm Srvs District
Balance Sheet
As of August 31, 2017

ASSETS

Current Assets	
Bank Accounts	
1000 Umpqua Bank Checking	282,109
1080 Umpqua Bank CD Accounts	126,851
Total Bank Accounts	\$ 408,960
Accounts Receivable	
1200 Accounts Receivable	5,377
Total Accounts Receivable	\$ 5,377
Total Current Assets	\$ 414,336
Fixed Assets	
1500 Capital Assets	13,127,405
1600 Accumulated Depreciation	(851,858)
Total Fixed Assets	\$ 12,275,547
TOTAL ASSETS	\$ 12,689,884

LIABILITIES AND EQUITY

Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	23,576
Total Accounts Payable	\$ 23,576
Credit Cards	
2040 CSDA Bank of the West MC	3,087
Total Credit Cards	\$ 3,087
Other Current Liabilities	
2100 Payroll Taxes Payable	494
2110 Wage Garnishments Payable	179
2150 Accrued Payroll	11,104
Board of Equalization Payable	32
No Tax Agency Payable	97
Total Other Current Liabilities	\$ 11,906
Total Current Liabilities	\$ 38,569
Long-Term Liabilities	
2500 Lease Payable - John Deere	63,334
Total Long-Term Liabilities	\$ 63,334
Total Liabilities	\$ 101,903
Equity	
3800 Developer Capital Contributions	12,198,796
3900 Retained Earnings	455,415
Net Income	(66,230)
Total Equity	\$ 12,587,980
TOTAL LIABILITIES AND EQUITY	\$ 12,689,884

Saddle Creek Comm Srvs District

CHECK DETAIL

August 2017

DATE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
1000 Umpqua Bank Checking				
08/01/2017	2164	Kampa Community Solutions, LLC	Management Fees	(5,407.88)
08/02/2017	1870888	John Deere Financial	Tractor Lease Payment	(1,335.71)
08/03/2017	August fees	Intuit Full Service Payroll	Payroll Service Fees	(113.00)
08/04/2017	DD	NICOLE C Mc CUTCHEN	Pay Period: 07/16/2017-07/31/2017	(1,082.92)
08/04/2017	DD	DOLORES C BAKER	Pay Period: 07/16/2017-07/31/2017	(791.87)
08/04/2017	DD	CODY L PONDER	Pay Period: 07/16/2017-07/31/2017	(470.09)
08/04/2017	DD	Gregory Hebard	Direct Deposit 2	(50.00)
08/04/2017	DD	BRADLEY D NICKELL	Pay Period: 07/16/2017-07/31/2017	(1,115.10)
08/04/2017	DD	HERNAN M HERNANDEZ	Pay Period: 07/16/2017-07/31/2017	(1,232.12)
08/04/2017	DD	Gregory Hebard	Pay Period: 07/16/2017-07/31/2017	(2,281.86)
08/04/2017	DD	Ralph M. McGeorge	Pay Period: 07/16/2017-07/31/2017	(1,550.41)
08/05/2017		California State Disbursement Unit	Garnishments Payable	(297.50)
08/09/2017		IRS	Tax Payment for Period: 08/02/2017-08/04/2017	(3,032.83)
08/09/2017		CA EDD	Tax Payment for Period: 08/02/2017-08/04/2017	(487.89)
08/15/2017	2166	SDRMA-Health Ins.	Monthly Health Insurance Premium	(4,670.00)
08/15/2017	2168	VALLEY ENTRY SYSTEMS, INC.	Gate Service Call	(145.00)
08/15/2017	2167	Turf Star, Inc.	Landscape Equipt Repair & Maint	(398.75)
08/15/2017	2169	The Union Democrat	Employment Ad - Board Clerk	(256.16)
08/15/2017	2173	Barry Dugan Electric, Inc.	Gate Camera Repair	(247.50)
08/15/2017	2165	Bank of the West	July Statement	(21,674.03)
08/18/2017	DD	Gregory Hebard	Direct Deposit 2	(50.00)
08/18/2017	DD	DOLORES C BAKER	Pay Period: 08/01/2017-08/15/2017	(730.54)
08/18/2017	DD	HERNAN M HERNANDEZ	Pay Period: 08/01/2017-08/15/2017	(833.63)
08/18/2017	DD	CODY L PONDER	Pay Period: 08/01/2017-08/15/2017	(901.78)
08/18/2017	DD	BRADLEY D NICKELL	Pay Period: 08/01/2017-08/15/2017	(1,012.49)
08/18/2017	DD	Gregory Hebard	Pay Period: 08/01/2017-08/15/2017	(2,243.48)
08/18/2017	DD	Ralph M. McGeorge	Pay Period: 08/01/2017-08/15/2017	(1,523.53)
08/18/2017	DD	NICOLE C Mc CUTCHEN	Pay Period: 08/01/2017-08/15/2017	(1,431.95)
08/18/2017	2170	California State Disbursement Unit	Garnishments payable	(297.50)
08/23/2017		IRS	Tax Payment for Period: 08/16/2017-08/18/2017	(3,074.85)
08/23/2017		CA EDD	Tax Payment for Period: 08/16/2017-08/18/2017	(508.35)
08/25/2017	Aug Stmt	PG&E - 7193	Utilities	(359.61)
Total for 1000 Umpqua Bank Checking				\$ (59,608.33)

Saddle Creek Comm Svcs District

2040 CSDA Bank of the West MC, Period Ending 08/28/2017

RECONCILIATION REPORT

Reconciled on: 09/09/2017

Reconciled by: Dolores Baker

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	21,674.03
Charges and cash advances cleared (45)	15,480.21
Payments and credits cleared (1)	-21,674.03
Adjustment	68.97
Statement ending balance	15,549.18

Uncleared transactions as of 08/28/2017	1,153.19
Register balance as of 08/28/2017	16,702.37
Cleared transactions after 08/28/2017	0.00
Uncleared transactions after 08/28/2017	2,874.44
Register balance as of 09/09/2017	19,576.81

Details

Charges and cash advances cleared (45)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/25/2017	Expense	07252017	Lake Tulloch True Value Hardware	142.17
07/27/2017	Expense	7925F	Family Dollar	17.80
07/27/2017	Expense	203C75	Family Dollar	56.63
08/01/2017	Expense	24823	Morris Nursery	1,670.99
08/01/2017	Expense	August 2017	Cal Waste Recovery Systems	67.63
08/01/2017	Expense	689923	McDillard's Feed & Supply	58.00
08/01/2017	Expense	8211	Copperopolis Cruisers 25	64.67
08/01/2017	Expense	B348592	Lake Tulloch True Value Hardware	96.27
08/01/2017	Expense		Intuit - QBO Online	30.99
08/02/2017	Expense	382511	Belcorp Ag, LLC	432.80
08/02/2017	Expense	071220017	Verizon Wireless	121.22
08/04/2017	Expense	9892666	Lowe's	385.75
08/08/2017	Expense	549184	Payless IGA	58.20
08/08/2017	Expense	017350	Sonora Tires	20.00
08/08/2017	Expense	53330007	Northern Tool & Equipment	382.98
08/08/2017	Expense	9022538	Copper Station	72.60
08/09/2017	Expense	683585	Hunt & Sons, Inc.	361.89
08/09/2017	Expense	Office 360 Fee	Microsoft Office	12.50
08/09/2017	Expense	064641	Orchard Supply Hardware	256.10
08/09/2017	Expense	384289	Belcorp Ag, LLC	266.71
08/09/2017	Expense	90256126333	ZOOM Car Wash	34.99
08/09/2017	Expense	10644	Tick Key Products	980.50
08/11/2017	Expense	Delivery	CSDA Bank of the West	20.00
08/11/2017	Expense	ElectrOffiEquipt	Newweggbusiness.com	3,013.61
08/14/2017	Expense	187525	Matco Tools	623.17
08/14/2017	Expense	385442	Belcorp Ag, LLC	557.89
08/15/2017	Expense	July Stmt	Calaveras Telephone Co.	319.67
08/15/2017	Expense	01153374	Saddle Creek Country Club	29.65
08/15/2017	Expense	H228725	Hughson Farm Supply	99.23
08/15/2017	Expense	H228724	Hughson Farm Supply	656.92
08/16/2017	Expense	6119242--2	Ewing	938.80
08/16/2017	Expense	6118937-a-1	Ewing	727.33
08/18/2017	Expense	15	Flower Power of Marin	129.90
08/19/2017	Expense	07242017	CCWD	285.88
08/22/2017	Expense	904347	Modesto Welding Products	146.61
08/22/2017	Expense	saddlecreekcsd.org	Hostway Corporation	14.95
08/22/2017	Expense	087129	Staples	330.75
08/22/2017	Expense	3415	Cost U Less	143.59
08/22/2017	Expense	581174	Tractor Supply Co.	55.89
08/22/2017	Expense	690511	Hunt & Sons, Inc.	211.45
08/23/2017	Expense	H229744	Hughson Farm Supply	823.76
08/24/2017	Expense	112-4137948-7153056	Amazon.com	36.69
08/24/2017	Expense	11137	Cruz Tire Truck Repair & Parts	112.17
08/25/2017	Expense	7359291	MVCAC	387.00
08/25/2017	Expense	691925	Hunt & Sons, Inc.	223.91

Total 15,480.21

Payments and credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/28/2017	Bill	July Stmt	Bank of the West	-21,674.03
Total				-21,674.03

Additional Information

Uncleared charges and cash advances as of 08/28/2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/01/2017	Expense	5774795-B-1	Ewing	165.33
08/25/2017	Expense	01153841	Saddle Creek Country Club	24.96
08/28/2017	Expense	Aug Stmt	Lake Tulloch True Value Hardware	962.90
Total				1,153.19

Uncleared charges and cash advances after 08/28/2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/30/2017	Expense	009496	K.A.R. Service	107.91
08/30/2017	Expense	390209	Belkorp Ag, LLC	1,826.59
09/01/2017	Expense		Intuit - QBO Online	30.99
09/02/2017	Expense	Jul 12-Aug12, 2017	Verizon Wireless	121.22
09/06/2017	Expense	697653	Hunt & Sons, Inc.	787.73
Total				2,874.44

REGULAR BOARD MEETING MINUTES
August 15th, 2017 2:00 PM
Saddle Creek Lodge
1001 Saddle Creek Drive, Copperopolis, CA

1. CALL TO ORDER
2. ROLL CALL: In attendance – **President Hoffman, Vice President Albertson, Secretary DeBaldo, Directors Russ and Golden. Absent - None.**
3. PLEDGE OF ALLEGIANCE
4. CHANGES TO ORDER OF AGENDA –**None.**
5. **PUBLIC COMMENT - Dave Ehlers said the public is interested in more information regarding Measure A; he would like to format a flyer to distribute with the Boards direction and approval to make information available to the residents. Sharon Burns said she wanted more information/clarification on what the \$20K set aside in the budget is exactly to be used for in this project startup phase. Don Kurtz said he wanted the Board to clarify what the different SC Improvement bonds were that he is paying for on his tax bill.**
6. **CONSENT CALENDAR**
 - a. Review of monthly financial report and approval of bills and claims for the month of July 2017
 - b. Approval of the minutes of the Regular Board Meeting of July 18th, 2017.
Motion by Director Golden to approve the Consent Calendar. Second by Vice President Albertson, motion passed unanimously.
7. **DISCUSSION AND ACTION ITEMS**
 - a. Acceptance of the 2016 annual audit as prepared and presented by Larry Bain, CPA.
Annual audit prepared and presented by Larry Bain, CPA. He declared the financial statements are all supported; bottom line is the District had a loss of \$2,643. Motion by Director Russ to accept this report. Second by Secretary DeBaldo, motion passed unanimously.
 - b. **PUBLIC HEARING –**
Adoption of a Resolution approving the 2017/18 Fiscal Year Budget effective July 1, 2017 through June 30, 2018
President Hoffman requested an overview of the budget provided by General Manager Kampa. Follow the presentation, President Hoffman opened the Public Hearing and called for public comment on the budget. Public questions, comments and statements are summarized below:
 - will there be an employee step process? Will this be based on performance based process? The gap between Manager/Supervisor and Supervisor/Maint II, is it enough to keep good people around? The GM will review positions and salaries.**The Board made note they are going to a fiscal year budget going forward. Motion by Vice President Albertson to adopt a Resolution approving the 2017/18 Fiscal Year Budget effective July 1, 2017 through June 30, 2018. Second Director Golden, motion passed unanimously.**
 - c. Adoption of a resolution approving agreement with Human Resources Practitioners for human resources consulting services.
The Board reviewed a proposal for consulting services. Motion by Secretary DeBaldo to adopt a resolution approving agreement with Human Resources Practitioners for human resources consulting services. Second by Director

Regular Board Meeting Minutes

August 15, 2017

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Russ, motion passed unanimously.

- d. Approval for the General Manager to contract with a landscape architect on an hourly basis for assistance in planning the drought tolerant landscape project

Motion by Director Russ to approve GM to contract with landscape architect with the efforts of planning starting at entrance, but looking at feasibility of the entire community as well as an overall drought tolerant landscape conversion. Second by Vice President Albertson, motion passed unanimously. .

- e. Adoption of a resolution approving agreement with Willdan Engineering for road improvement and maintenance engineering services
- f. **Wildan Engineering awarded contract for road improvement services. Condor Earth will be their sub for the geo-tech road boring services. Motion by Director Golden to adopt a resolution approving agreement with Willdan Engineering for road improvement and maintenance engineering services**
Second by Secretary DeBaldo, motion passed unanimously.

8. STAFF AND DIRECTOR REPORTS:

- a. General Manager's report regarding the meeting with Castle & Cooke of August 3, 2017
The GM provided information he is looking into a new gas tax SB-1 benefit for the District. He is currently researching whether Saddle Creek would qualify for this benefit based on population.
- b. Presentation of the previously completed report on the installation of speed bumps in the community
Brief discussion, it was concluded they are not feasible due to Emergency Services not wanting them installed.
Greg H report- dead turf is in the process of replacing with fescue grass. Stinky storm drain has been flushed. Quail Trail, fixed 8/11/17. Mosquito abatement is on schedule.

Meeting adjournment for closed session 4:55PM

9. CLOSED SESSION – California Government Code 54957
Public employee performance evaluation – General Manager

10. RECONVENE OPEN SESSION – Announce Action Taken in Closed Session
The regular meeting reconvened at 6:00pm, and President Hoffman reported that no action was taken in closed session.

11. ADJOURNMENT The meeting adjourned at 6:02pm.