

SADDLE CREEK COMMUNITY SERVICES DISTRICT

Invites applications for the position of:

Landscape Maintenance Worker I

SALARY: \$14.90 to \$ 17.98 per hour

OPENING DATE: 9/14/17

CLOSING DATE: 9/29/17

POSITION: This full-time position is 40 hours per week. The work schedule consists of Monday – Friday from 7:30 -3:45 (45 minute lunch break). The position does include District-paid benefits.

Under supervision of the Maintenance Manager/Maintenance Supervisor performs semi-skilled landscaping and maintenance work on CSD owned/controlled property. As required under applicable provisions of the Federal Fair Labor Standards Act, this position is established as Non-Exempt labor/Supervision.

To apply, submit a completed district application (plus a resume if available) by email to:

sccsdclerk@caltel.com or by mail:

Saddle Creek Community Services District
1000 Saddle Creek Drive
Copperopolis, CA 95228

Attention Greg Heber, Maintenance Manager

QUALIFICATION GUIDELINES:

Knowledge of: Landscaping and maintenance work.

Ability to:

1. Lawn areas- mows, edges and fertilizes.
2. Flower beds- plants, prunes, fertilizes and performs weed abatement.
3. Trees- waters, prunes, fertilize and perform weed abatement.
4. Wetland areas-picks up trash and perform weed abatement.
5. Walking trails- cleans and maintains.
6. Streets & Sidewalks- cleans and maintains.
7. Irrigation System- operates maintains and repairs.
8. Privacy Gate- monitors computer system and programs remote entry devices.
9. Equipment & Structures- maintains and repairs CSD owned/controlled structures and equipment.
10. Performs any other duties assigned.

Minimum Requirements - Possession of a current California Driver's License issued by the State Department of Motor Vehicles. High school diploma or G.E.D. Must be able to learn to safely operate maintenance and landscape equipment such as tractors, mowers, street sweeper, etc. Ability to work independently, follow oral and written instructions, perform a wide variety of grounds and facility maintenance work, use of tools and equipment required for landscape and street maintenance, establish and maintain working relationships with others, communicate effectively both orally and in writing, lead others when necessary and qualify for any license or permit the CSD deems necessary.

Physical and Mental Demands – Physical-persons serving in the capacity will be working outdoors in all weather conditions performing very demanding physical activities. They will operate various mechanical and power equipment that can be extremely dangerous if not properly handled. They will work with or around potentially

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dangerous chemicals. Mental- Persons serving in the position will often be working under demanding time requirements and engaging in frequent contacts with the public, contractors and others that can be extremely confrontational and stressful.

Training/Education/Experience: Any combination of training and experience, which would likely provide the required knowledge and abilities, is qualifying.

ADDITIONAL INFORMATION:

- A pre-employment medical evaluation, including drug and alcohol screening, is required following an employment offer.
- All new hires will serve a one-year probationary period.
- The Immigration Reform and Control Act of 1986 requires that you must be a U.S. Citizen or an alien lawfully authorized to work in the United States to be eligible for hire. All new hires will be required to provide documentation to verify their status. California Government Code Sec. 310-3109 requires that all public employees are to be declared disaster service workers and shall take and subscribe to the related oath or affirmation as required.
- The provisions of this bulletin do not constitute a contract, expressed or implied, and any provisions contained in the bulletin may be modified or revoked without notice.
- Saddle Creek Community Services District is an equal opportunity employer and does not discriminate on the basis of race, color, gender, age, ancestry, national origin, political or religious affiliation, sexual orientation, marital status, other non-job related physical or mental disability, medical condition, or other functional limitation in employment or the provision of service. The District is committed to making its programs, services and activities accessible to individuals with qualified disabilities. If you require reasonable accommodations to complete the employment application and/or participate in the interview or testing process, please contact Peter Kampa at 209-694-7023 prior to the filing deadline. We will attempt to reasonably accommodate applicants with disabilities upon request.

ASSESSMENT PROCEDURE: Applicants must be specific and complete in describing qualifications for the position. Based upon the information presented on the Application materials: those applicants possessing the most suitable qualifications will be invited to a written examination, performance examination, oral interview and/or other assessment instrument. Contact Nicole McCutchen at 209-785-0100 if you do not receive notification regarding your application by October 6, 2017.