

## SPECIAL BOARD MEETING MINUTES

March 21, 2018 2:00 PM  
Saddle Creek Lodge  
1001 Saddle Creek Drive, Copperopolis, CA

1. CALL TO ORDER **meeting called to order 2:00pm**
2. ROLL CALL **President Albertson, Vice President DeBaldo, Director Golden, Director Hoffman, Director Russ-ABSENT**
3. PLEDGE OF ALLEGIANCE
4. CHANGES TO ORDER OF AGENDA **None**
5. **PUBLIC COMMENT No comment, 6 people present**
6. **CONSENT CALENDAR No issues with the Board with the consent calendar. Director Russ Absent.**
  - a. Review of monthly financial report, approval of bills and claims for February 2018.
  - b. Approval of the minutes from the Regular Board Meeting held February 20, 2018.
  - c. Adoption of a resolution approving the proposed increase in the weed abatement fee charged for mowing of vacant lots.
7. **DISCUSSION AND ACTION ITEMS**
  - a. Adoption of a Resolution Authorizing the Execution and Delivery of an Installment Agreement and Authorizing and Directing Certain Actions in Connection with the Acquisition and Construction of the Saddle Creek Road Improvements 2018. **Director Hoffman makes a motion to approve contingent upon delivery of letter from the lawyer, Vice President DeBaldo seconds. Motion passes unanimously. Director Russ Absent.**
  - b. Discussion and Action Related to Clarification of the Phase 1 & Phase 2 Landscape Improvement Projects and Related Landscape Architect and Construction Work. **No action taken. Director Russ Absent.**
  - c. Discussion and Action Related to District Actions and Involvement in the Implementation of the Second Community Entrance. **No action taken.**
  - d. Discussion and Action Regarding a Proposed Policy Prescribing Rules and Regulations Relating to the Management of Wildlife Habitat Easements Throughout the Community. **President Albertson directed General Manager Kampa to develop a policy to be presented at a later meeting date. Director Russ Absent.**
  - e. Adoption of a Resolution Amending the Privacy Gate Rules, Administrative Regulations Section 2003-1. **Director Hoffman makes a motion to approve the Resolution amending the privacy gate rules, Director Golden seconds. Motion passes unanimously. Director Russ Absent.**
  - f. Continued development of Norms for Board member conduct to facilitate effective deliberations; and Protocol to create the structure and process for effective Board meetings. **Directors and General Manager agree to move this item to the April agenda. Director Russ Absent.**
  - g. Adoption of a Resolution Authorizing Agreement with Umpqua Bank to Participate in the CSDA District Purchasing Card Program. **Director Hoffman makes a motion for the adoption of a Resolution authorizing agreement with Umpqua Bank to participate in the CSDA District Purchasing Card Program. Director Golden seconds. Motion passes unanimously. Director Russ Absent.**
8. **STAFF AND DIRECTOR REPORTS:**
  - a. General Manager's Report:

b. Site Manager's verbal report.

9. **ADJOURNMENT Meeting adjourned at 3:52pm**

I CERTIFY THE MARCH 21, 2018 MEETING MINUTES HAVE BEEN BOARD APPROVED IN THE REGULAR BOARD MEETING HELD APRIL 17, 2018.

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Peter Kampa, Secretary

DATE