

BOARD OF DIRECTORS MEETING MINUTES

October 16, 2018 2:00 PM
Saddle Creek Lodge – Gold Room
1001 Saddle Creek Drive, Copperopolis, CA

1. CALL TO ORDER **2:01pm**
2. ROLL CALL **President Albertson, Director Hoffman, Director Russ, Director Golden, Director DeBaldo-ABSENT, General Manager Kampa, Board Clerk McCutchen, Site Manager Hebard.**
3. PLEDGE OF ALLEGIANCE
4. CHANGES TO ORDER OF AGENDA **yes-item C moves to item 7e.**
5. **PUBLIC COMMENT**
6. **CONSENT CALENDAR**
 - a. Review of monthly financial report, approval of bills and claims for the month of September 2018.
 - b. Approval of the minutes from the Regular Board Meeting held September 18, 2018.
Motion made by Director Hoffmann to approve Consent Calendar items a & b. Director Golden seconds, motion passes unanimously.
 - c. Adoption of a Resolution Approving an Amendment to the Consulting Services Agreement Fee Schedule with Kampa Community Solutions, LLC –**item moved to 7e**
7. **DISCUSSION AND ACTION ITEMS**
 - a. Adoption of the Notice of Completion for the 2018 Road Improvement Project **Motion made by Director Hoffmann to approve acceptance of NOC. Director Russ seconds, motion passes unanimously.**
 - b. Adoption of a Resolution Approving Amendments to the District Fund Balance Policy, to Include the Addition of an Equipment Replacement and Road Improvement Reserve. **Motion made by Director Hoffmann to approve District Fund Balance Policy to include the Addition of an Equipment Replacement and Road Improvement Reserve. Director Golden seconds, motion passes unanimously.**
 - c. Report and Presentation on the Progress, Plan and Schedule for the District Records Management Program- **Report/Presentation completed by General Manager Kampa.**
 - d. Review and Direction on the Development of the Road Maintenance Program and Priorities, as well as Road Improvement Standard Specifications and Details **Motion made by Director Hoffmann to approve the Road Maintenance Program as presented by GM Kampa. Director Russ seconds, motion passes unanimously.**
 - e. *Adoption of a Resolution Approving an Amendment to the Consulting Services Agreement Fee Schedule with Kampa Community Solutions, LLC* **Motion made by Director Hoffmann to approve Adopt a Resolution Approving and Amendment to the Consulting Services Agreement Fee Schedule with Kampa Community Solutions, LLC. Director Golden seconds, motion passes unanimously.**
8. **STAFF AND DIRECTOR REPORTS:**
 - a. General Manager's Report
 - b. Site Manager's verbal report.
9. **ADJOURNMENT 3:24pm**