



BOARD MEETING AGENDA SUBMITTAL

TO: CVCS Board of Directors

FROM: Peter Kampa, General Manager

DATE: August 17, 2021

SUBJECT: b) Review of options and direction regarding the selection of a consulting District Engineer

RECOMMENDED ACTION

I move to direct the General Manager to negotiate and execute a consulting services agreement with Gritz Engineering

BACKGROUND

There are many occasions when the district is in need of professional engineering services in the evaluation, design, inspection, permitting for road, storm drain and other infrastructure and facilities. The district has not in the past selected a consulting district engineer to assist in these matters. We have had the opportunity recently to work with Peter Rei of Willdan engineering who has helped us through the design and implementation of our recent pavement rehabilitation projects. Peter has stated his intention to finally retire and will no longer be able to assist the district. Staff recommends that we select and enter into agreement with local consulting engineer that can get to know our community layout and recent projects, and to assist us with these technical matters, and serve as an extension of Copper Valley CSD staff.

There is no requirement for us to competitively bid for professional consulting services, and it is typical for districts our size to either directly negotiate an agreement, or to prepare an expected scope of work and seek requests for proposals, to review qualifications and select the district engineer more formally. Unfortunately, the process of preparing a request for proposals, evaluating them, and awarding a contract can take a couple months and engineers are very busy currently. Given the timeframe for review and approval as well as inspection of the Quail Creek project, we don't have the luxury of a bunch of time to go through the RFP process. Fortunately, after conversation with Mr. Rei, we have a local consulting engineer, Galen Gritz of Gritz Engineering who has worked successfully with Peter Rei and your general manager on other local projects. Galen is qualified, able and interested in assisting the district.

If the board so chooses to proceed with contracting for the services of Gritz Engineering, we can do so either having him serve specifically for the project at hand or as district engineer for this short term project and other general work. As with any agreement for consulting services we will be able to terminate the agreement if the relationship doesn't work out and move on in another manner. Working with Galen for several years I believe he will provide an excellent and cost effective service for the district.