



**COPPER VALLEY COMMUNITY SERVICES  
DISTRICT**  
Physical-1000 Saddle Creek Dr  
Copperopolis, CA 95228  
Mailing-PO Box 5158,  
Sonora CA 95370  
(209) 785-0100 – coppervalleycsd.org

**DIRECTORS**  
Ken Albertson, President  
Scott Baker, Vice President  
Roger Golden  
Darlene DeBaldo  
Larry Hoffman

## **BOARD OF DIRECTORS REGULAR MEETING MINUTES**

August 16, 2022, 2:00 PM

**Meeting will be held at the SPORTS CENTER**

1. **CALL TO ORDER** Meeting called to order at 2:00pm
2. **ROLL CALL** President, Vice President and all three Directors are present. General Manger, Office Manager and Site Manager are present
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA** None requested
5. **PUBLIC COMMENT**
6. **CONSENT CALENDAR**
  - a) Review of monthly financial report, approval of bills and claims for the month of July 2022.
  - b) Approval of the minutes from the Regular Board Meeting held July 19, 2022.  
Motion made by Director Hoffman to accept the consent calendar. Second made by Director Golden.  
Motion passes unanimously
7. **DISCUSSION AND ACTION ITEMS**
  - a) Discussion regarding community security concerns and potential solutions  
Additional public input and Board discussion was held related to security, with a commitment from the Board given to stay engaged. It was agreed that an entrance gate and boulders should be installed with the approval of the CV Partners.
  - b) Review of Knolls Court construction vehicle related road damage and potential solutions  
Excessive heat, construction vehicles and the materials used were identified as the cause of the road damage. The solution was recommended by the Board to be repairs of the area in the future, and implementation of the encroachment permit process and related building fees which can offset future damage costs.
  - c) Review and update on implementation of an encroachment permitting process for private construction on and adjacent to district roads
  - d) Consideration of modification to the District organizational chart to convert the Office Manager position from hourly wage to FSLA exempt  
Discussion was held and the Board directed that more information be brought back to the Board in terms of job description, compensation and cost to the District
  - e) Consideration of a sick leave policy amendment to provide 80 hours of Covid related sick leave to employees through September 30, 2022, under specified restrictions  
Motion made by Vice President Baker to approve the 80 hours of Covid related sick leave with the implementation plan brought back to the Board. Second made by Director DeBaldo. Motion passes unanimously
  - f) Consideration of the development of a strategic plan for the District  
GM Kampa stated that he would work with strategic planning consultants at the upcoming CSDA conferences, and see if we can get a deal on a consulting contract.
8. **STAFF AND DIRECTOR REPORTS**
  - a) General Managers Report
  - b) Site Managers Report

## **9. ADJOURNMENT 3:43pm**

