

## Item 7B CVCSD Items needed for acceptance of CV improvements

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The following items are needed prior to Board consideration of acceptance of the completed improvements. No building permits are to be issued on the new lots until such time as the improvements are accepted by CVCSD and encroachment permit ordinance in place.

### Final Inspection and Testing

To be completed:

1. **Request from CV** a copy of final storm drain video inspection. Galen to review inspection video.
2. **Secure a letter from CV** stating that the project is complete and constructed per the District specifications, that they are offering the improvements for dedication to the District and requesting a final inspection. The letter must include as an attachment a description of the improvements being dedicated for acceptance. IE "Road improvements, street lighting, curbs, gutters and sidewalks and storm drains"
3. **Galen** to conduct inspection with CV and develop final punchlist, and to confirm that any county or CCWD punchlists have been completed
4. **Galen** to compile package of:
  - a. Materials submittals and all testing and inspection results completed
  - b. Inspection reports from our inspections of the work

### Notice of Acceptance

We can bring a resolution accepting the improvements to the Board when all of the following are accomplished:

1. Confirm that all items in 6 above have been completed
2. **Secure from CV their engineer's certification** that the Project has been constructed in substantial conformance with the Plans and Specifications. **(Received)**
3. **Galen** to prepare a memo confirming that all record drawings (reproducible as-builts and CAD files), any warranties, easements required to provide service through the Project, rights-of-way, permits, licenses, and other approvals have been obtained
4. Nicole to confirm that CV has paid to the District all applicable fees and charges of the District relative to the Project. We have no other fees to charge other than to make sure that the deposit they made is covering all anticipated costs
5. **Secure from CV a detailed accounting** of amounts expended for all improvements relative to the Project. This is needed for us to add the improvements to our fixed asset values. This accounting is only for the roads and includes their design and construction costs for all of the work detailed in their Item 2 attachment above.

6. **Secure from CV a complete and accurate list of all assessor parcel numbers** and service addresses to be served by the Project; as well as plat maps of each parcel showing all easements (paper and electronic files).
7. **Secure from CV a "Maintenance Guarantee"** in the form of a bond or letter of credit in the amount of not less than ten percent (10%) of the total costs of the project. This happens after they have delivered the cost accounting and we have approved the amounts are accurate